



NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ventura Regional Sanitation District Board of Directors will hold a **REGULAR MEETING** by teleconference and video conference on **Thursday, July 15, 2021 at 8:30 a.m.**

Board of Directors

Jim Friedman
Chairperson
Ventura

Laura Hernandez
Vice Chairperson
Port Hueneme

James Acosta
Special Districts

Mark Austin
Fillmore

Jenny Crosswhite
Santa Paula

Ed Jones
Thousand Oaks

Kevin Kildee,
Camarillo

Bert Perello
Oxnard

William Weirick
Ojai

Staff

Chris Theisen
General Manager

Robert N. Kwong
General Counsel

Juliet Rodriguez
Clerk of the Board

Mission Statement

The Ventura Regional Sanitation District is a non-tax-supported public agency providing sanitation services. We offer the highest quality service at the lowest possible cost for our customers, and we will provide solutions by involving our staff, our customers, and our community.

In accordance with the California Governor’s Executive Orders declaring a State of Emergency and the County of Ventura Health Officer’s Local Health Emergency Declaration as a result of the threat of the Covid-19 virus, the VRSD Board of Directors meeting will be held via video conference.

This meeting is being held via Zoom and all attendees are muted by default. To join via computer, click the link on the meeting date and time: <https://us02web.zoom.us/j/82770388666>.

If you do not have speakers or a microphone on your computer, you can dial in for audio. Call (669) 900-9128 or (253) 215-8782 and enter ID 827 7038 8666.

If you would like to speak during the public comment portion of the meeting, or if you would like to speak on a particular agenda item, please:

1. **ONLINE:** Raise your hand, or use the Q&A panel to submit written comments;
2. **PHONE:** press *9 to raise your hand, *6 to send a request to be unmuted before making any verbal comments; OR
3. Public comment on an agenda item may also be accepted by email to JulietRodriguez@vrsd.com. All public comments sent via email must be received by 4:00 p.m. (PDT) on Wednesday, July 14, 2021, to be read into the public record. Please indicate in the subject line, the agenda item number. Comments received after an agenda item has been heard by the VRSD Board will be made a part of the administrative record if received prior to the end of the meeting.

The business to be transacted is as follows:

AGENDA

The Board agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4642 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, at www.vrsd.com.

1. Call to Order, Roll Call
2. Pledge of Allegiance
3. Agenda Review (General Manager/Board of Directors)
Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.
4. Public Comment (Items not on the agenda – 5 minute limit)
Opportunity for members of the public to briefly address the Board on items NOT on the agenda, in accordance with Government Code Section 54953(a). Persons wishing to comment on agenda items should email their comments (preferably before the meeting) to the Clerk at JulietRodriguez@vrsd.com. The Clerk will then read them into the record at the appropriate time.

CONSENT AGENDA (Item 5 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

5. Approval of Minutes: June 17, 2021 Regular Meeting; June 22, 2021 Special Meeting; July 1, 2021 Regular Meeting

REGULAR AGENDA (Items 6 through 11)

6. Approval of Amendment No. 4 to Increase the Total Compensation and to Extend the Term of the VRSD Contract No. 15-018 with the Cate School for Wastewater Services
Approve, and Authorize the Board Chair to sign, Amendment No. 4 to VRSD Contract No. 15-018 with the Cate School to increase the total compensation by \$228,994 (for FY2021-22) and extend the term through June 30, 2022.

7. Approval of Amendment No. 2 to Increase the Total Compensation and to Extend the Term of the VRSD Contract No. 15-021 with the Ojai Valley School for Wastewater Facility Services
Approve, and Authorize the Board Chair to sign, Amendment No. 2 to VRSD Contract No. 15-021 with Ojai Valley School to increase the total compensation by \$73,247 (for FY2022) and extend the term through June 30, 2022
8. Approval of Amendment No. 4 to Increase the Total Compensation and to Extend the Term of the VRSD Contract No. 15-022 with Top O' Topanga Community Association for Wastewater Services
Approve, and Authorize the Board Chair to sign, Amendment No. 4 to VRSD Contract No. 15-022 with Top O' Topanga Community Association to increase the total compensation by \$201,854 (for FY2021-22) and extend the term through June 30, 2022.
9. Approve, and Authorize the Board Chair to Sign, Amendment No. 2 to Contract No. 19-009 with Dragomir Design-Build, Inc.
 - A. Approve, and authorize Board Chair to sign, Amendment No. 2 to Contract No. 19-009 with Dragomir Design-Build, Inc. to include additional investigative work needed for the Design and Construction Quality Assurance for Toland Road Landfill Phase 4B cell construction and increase the contract amount by \$42,930, for a total amount not to exceed \$632,730.
 - B. Unencumber \$197,212 from VRD Contract No. 19-014-1 with A-Mehr, Inc. for remaining funds not utilized for the design and construction of Toland Road Landfill Phase 4B.
 - C. Encumber \$42,930 for VRSD Contract No. 19-009-2 with Dragomir Design-Build, Inc.
10. Approve, and Authorize the Board Chair to Sign, Amendment No. 1 for Contract No. 21-003 with Pride Construction Engineering Services, Inc. for Excavation, Liner Purchase, and Liner Construction Services at the Toland Road Landfill
 - A. Approve, and authorize the Board Chair to sign, Amendment No. 1 to Contract No. 21-003 with Pride Construction Engineering Services, Inc. to: (1) include Change Orders 1 thru 5 for Toland Road Landfill Phase 4B excavation and liner installation services; and (2) increase the contract amount by \$500,706, for a total amount not to exceed \$4,288,706.
 - B. Approve a FY 2021-22 Budget adjustment appropriating \$212,575 from the District's available funds for this project.

11. Approval of Proposed First Amendment to Santa Paula Contract No. 19-01536 with the City of Santa Paula for Additional Closed Circuit TV Inspection of Wastewater Collection Lines Along Harvard Blvd. from Peck to 10th Street

Approve, and Authorize the Board Chair to sign, the First Amendment to Santa Paula Contract No. 19-01536 with the City of Santa Paula (the "City") for additional Video Inspection of Wastewater Collection Lines along Harvard Blvd. from Peck to 10th Street for additional compensation of \$24,814.

12. Discussion of Return to In-Person Board Meetings as Allowed by State of California Standards and Orders

Discuss the return to in-person Board of Directors meetings in light of State standards and orders; and Direct VRSD staff to prepare accordingly.

INFORMATION ITEMS (Items 13 through 16)

It is recommended that the Board receive and file the following:

13. Revenue and Expense Report: None
14. Disbursement Reports: June 2021
15. Investment Report: None
16. Future Meetings, Seminars and Conferences
- ♦ August 2021: VRSD Board is Dark
 - ♦ Aug. 11 - 13, 2021 – CASA Annual Conference, San Diego, CA
 - ♦ Aug. 30 - Sept. 2, 2021 – CSDA Annual Conference, Monterey, CA
 - ♦ Sept. 2, 2021 - VRSD Board Meeting
 - ♦ Sept. 7, 2021 - VRSD P&F Committee Meeting
 - ♦ Sept. 16, 2021 - VRSD Board Meeting

ORAL REPORTS (Items 17 through 20)

It is recommended that the Board receive and file the following:

17. Regulatory Compliance Report_(none)
18. Committee Reports
- ♦ Personnel & Finance Committee Report, July 13, 2021
Special Meeting
19. Board Member Comments and Future Agenda Items

Opportunity for Board members to briefly comment on matters they deem appropriate to the business of VRSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her own activities related to the VRSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to the VRSD business. The Board may also direct staff to place a matter of business on a future VRSD Board agenda. (Gov. Code §54954.2(a)(3))

20. General Manager Comments

Brief announcements and report on General Manager and VRSD workforce activities.

ADJOURNMENT: Adjourn to the Regular Meeting to be held September 2, 2021, 8:30 a.m. via video conference.