



NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ventura Regional Sanitation District Board of Directors will hold a **REGULAR MEETING** by teleconference and video conference on **Thursday, December 2, 2021 at 8:30 a.m.**

Board of Directors

Jim Friedman
Chairperson
Ventura

Laura Hernandez
Vice Chairperson
Port Hueneme

James Acosta
Special Districts

Mark Austin
Fillmore

Jenny Crosswhite
Santa Paula

Ed Jones
Thousand Oaks

Kevin Kildee,
Camarillo

Bert Perello
Oxnard

William Weirick
Ojai

Staff

Chris Theisen
General Manager

Robert N. Kwong
General Counsel

Juliet Rodriguez
Clerk of the Board

Mission Statement

The Ventura Regional Sanitation District is a non-tax-supported public agency providing sanitation services. We offer the highest quality service at the lowest possible cost for our customers, and we will provide solutions by involving our staff, our customers, and our community.

In accordance with recently amended Government Code §54593 (AB 361, 2021 Stats., Chap. 165, 09/16/2021), the California Governor’s Executive Orders declaring a State of Emergency and the County of Ventura Health Officer’s Local Health Emergency Declaration as a result of the threat of the Covid-19 virus, the VRSD Board of Directors meeting will be held via video conference.

This meeting is being held via Zoom and all attendees are muted by default. To join via computer, click the following link on the scheduled meeting date and time: <https://us02web.zoom.us/j/84907104683>.

If you do not have speakers or a microphone on your computer, you can dial in by telephone for audio. To do so, please call (669) 900-9128 or (253) 215-8782 and enter ID 849 0710 4683 when prompted to do so.

If you would like to speak during the Public Comment portion of the meeting, or if you would like to speak or comment on a particular agenda item, please:

1. **IF ATTENDING THE MEETING ONLINE:** Raise your hand to be acknowledged by the meeting host so that you can address the Board of Directors, or use the Q&A panel to submit written comments which will be read aloud to the Board of Directors when appropriate;
2. **IF ATTENDING THE MEETING BY TELEPHONE:** press *9 to raise your hand to be acknowledged and then *6 to send a request to be unmuted before making any verbal comments to the Board of Directors; OR
3. Public comment on a scheduled agenda item may also be sent by email to JulietRodriguez@vrsd.com. All public comments sent via email must be received by 4:00 p.m. (PDT) on the day before the scheduled Board meeting, to be read into the public record. Please indicate in the subject line of your email, the agenda item number you are commenting on. Emailed comments received after the deadline above but before the end of the meeting will be made a part of the administrative record.

The business to be transacted is as follows:

AGENDA

The Board agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4642 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, at www.vrsd.com.

1. Call to Order, Roll Call
2. Pledge of Allegiance
3. Agenda Review (General Manager/Board of Directors)
Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.
4. Public Comment (Items not on the agenda – 5 minute limit)
Opportunity for members of the public to briefly address the Board on items NOT on the agenda, in accordance with Government Code Section 54953(a). Persons wishing to comment on agenda items should email their comments (preferably before the meeting) to the Clerk at JulietRodriguez@vrsd.com. The Clerk will then read them into the record at the appropriate time.

PRESENTATION (Item 5 only)

5. Certificate of Appreciation Presented to Jim Acosta Ending Term on the VRSD Board

CONSENT AGENDA (Item 6 through 8) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

6. Approval of Minutes: November 4, 2021 Regular Meeting
7. Consideration and Adoption of VRSD Resolution No. 21-08 Authorizing Continued Use of Teleconference Meetings in Accordance with Government Code Section 54953, Subdivision (e) (AB 361)

Adopt VRSD Resolution No. 21-08 Authorizing Teleconference Meetings of the Legislative Bodies of the Ventura Regional Sanitation District for the Period of December 2, 2021 through December 31, 2021.

8. VRSD Facility Closures for Calendar Year 2022

Receive and file the list of VRSD facility closures for calendar year 2022.

REGULAR AGENDA (Items 9 and 10)

9. Proposed 2022 Ventura Regional Sanitation District Board of Directors Meeting Calendar

Discuss, adopt, and direct staff on the proposed 2022 Board meeting calendar.

10. Conduct Strengths, Weaknesses, Opportunities, and Threats (SWOT) Analysis of Ventura Regional Sanitation District (Continued from November 4, 2021)

- A. Review and approve the consolidated and prioritized lists of Strengths, Weaknesses, Opportunities, and Threats.
- B. Receive and file the staff presentation.
- C. Provide direction, if any, to staff on the SWOT analysis following the staff presentation.

INFORMATION ITEMS (Items 11 through 14)

It is recommended that the Board receive and file the following:

- 11. Revenue and Expense Report: None
- 12. Disbursement Reports: October 2021
- 13. Investment Report: October 2021
- 14. Future Meetings, Seminars and Conferences
 - ♦ Dec. 6, 2021 – Special District Committee Meeting
 - ♦ Dec. 7, 2021 - VRSD P&F Committee Meeting – *Cancelled*
 - ♦ Dec. 14, 2021 - VRSD P&F Committee Special Meeting
 - ♦ Dec. 16, 2021 - VRSD Board Meeting

ORAL REPORTS (Items 15 through 18)

It is recommended that the Board receive and file the following:

- 15. Regulatory Compliance Report (None)
- 16. Committee Reports (None)
- 17. Board Member Comments and Future Agenda Items

Opportunity for Board members to briefly comment on matters they deem appropriate to the business of VRSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her own activities related to the VRSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to

the VRSD business. The Board may also direct staff to place a matter of business on a future VRSD Board agenda. (Gov. Code §54954.2(a)(3))

18. **General Manager Comments**

Brief announcements and report on General Manager and VRSD workforce activities.

ADJOURNMENT: Adjourn to the Regular Meeting to be held December 16, 2021, 8:30 a.m. via video conference.