



NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ventura Regional Sanitation District Board of Directors will hold a **REGULAR MEETING** by teleconference and video conference on **Thursday, May 5, 2022 at 8:30 a.m.**

Board of Directors

Laura Hernandez
Chairperson
Ventura

Jenny Crosswhite
Vice-Chairperson
Santa Paula

Lynn Edmonds
Fillmore

Jim Friedman
Ventura

Ed Jones
Thousand Oaks

Kevin Kildee,
Camarillo

Bert Perello
Oxnard

Leon Shapiro
Special Districts

William Weirick
Ojai

Staff

Chris Theisen
General Manager

Robert N. Kwong
General Counsel

Juliet Rodriguez
Clerk of the Board

Mission Statement

The Ventura Regional Sanitation District is a non-tax-supported public agency providing sanitation services. We offer the highest quality service at the lowest possible cost for our customers, and we will provide solutions by involving our staff, our customers, and our community.

In accordance with recently amended Government Code §54593 (AB 361, 2021 Stats., Chap. 165, 09/16/2021), the California Governor’s Executive Orders declaring a State of Emergency as a result of the threat of the Covid-19 virus, the VRSD Board of Directors meeting will be held via video conference.

This meeting is being held via Zoom and all attendees are muted by default. To join via computer, click the following link on the scheduled meeting date and time: <https://us02web.zoom.us/j/81350936868>.

If you do not have speakers or a microphone on your computer, you can dial in by telephone for audio. To do so, please call (669) 900-9128 or (253) 215-8782 and enter ID 813 5093 6868 when prompted to do so.

If you would like to speak during the Public Comment portion of the meeting, or if you would like to speak or comment on a particular agenda item, please:

1. **IF ATTENDING THE MEETING ONLINE:** Raise your hand to be acknowledged by the meeting host so that you can address the Board of Directors, or use the Q&A panel to submit written comments which will be read aloud to the Board of Directors when appropriate;
2. **IF ATTENDING THE MEETING BY TELEPHONE:** press *9 to raise your hand to be acknowledged and then *6 to send a request to be unmuted before making any verbal comments to the Board of Directors; OR
3. Public comment on a scheduled agenda item may also be sent by email to JulietRodriguez@vrzd.com. All public comments sent via email must be received by 4:00 p.m. (PDT) on the day before the scheduled Board meeting, to be read into the public record. Please indicate in the subject line of your email, the agenda item number your are commenting on. Emailed comments received after the deadline above but before the end of the meeting will be made a part of the administrative record.

The business to be transacted is as follows:

A G E N D A

The Board agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4642 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, at www.vrsd.com.

1. Call to Order, Roll Call
2. Pledge of Allegiance
3. Agenda Review (General Manager/Board of Directors)
Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.
4. Public Comment (Items not on the agenda – 5 minute limit)
Opportunity for members of the public to briefly address the Board on items NOT on the agenda, in accordance with Government Code Section 54953(a). Persons wishing to comment on agenda items should email their comments (preferably before the meeting) to the Clerk at JulietRodriguez@vrsd.com. The Clerk will then read them into the record at the appropriate time.

CONSENT AGENDA (Item 5 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

5. Approval of Minutes: April 21, 2022 Regular Meeting, April 21, 2022 Special Meeting

REGULAR AGENDA (Items 6 through 11)

6. Consideration and Adoption of Proposed VRSD Resolution No. 22-04 Authorizing Continued Use of Teleconference Meetings in Accordance with Government Code Section 54953, Subdivision (e) (AB 361)

Adopt proposed VRSD Resolution No. 22-04 Authorizing Teleconference Meetings of the Legislative Bodies of the Ventura Regional Sanitation District for the Period of May 5, 2022 through June 4, 2022.

7. Consideration and Approval of Amendment No. 1 to VRSD Contract No 21-004 and Amendment No. 2 to VRSD Contract No. 19-005 with the City of Santa Paula for Wastewater Facility Operation, Management & Maintenance, and Wastewater Collection System and Stormwater Sewer System Maintenance,

Respectively

- A. Approve, and Authorize the Board Chairperson to sign, Amendment No. 1 to VRSD Contract No. 21-004 with the City of Santa Paula for Wastewater Facility Operation, Management & Maintenance in an amount not to exceed \$1,171,920; and
 - B. Approve, and Authorize the Board Chairperson to sign, Amendment No. 2 to VRSD Contract No. 19-005 with the City of Santa Paula for Wastewater Collection System and Stormwater Sewer System Maintenance in an amount not to exceed \$575,821.
8. . Consideration and Approval of Proposed VRSD Contract No. 22-011 with the Top O'Topanga Community Association for Wastewater Facilities Maintenance
Approve, and Authorize the Board Chairperson to sign, VRSD Contract No. 22-011 with Top O'Topanga Community Association for Wastewater Facilities Maintenance in an amount not to exceed \$247,478.
 9. Update Regarding Fiscal Year 2022-23 Water/Wastewater Contacts
Receive and File Staff Report.
 10. . Update Regarding Fiscal Year 2022-23 Solid Waste Contracts
Receive and File Staff Report.
 11. Draft Strategic Plan
 - A. Receive and file the staff presentation.
 - B. Discuss the draft VRSD 2022 Draft Strategic Plan and direct staff on required changes.
 - C. Approve the VRSD 2022 Draft Strategic Plan.

INFORMATION ITEMS (Items 12 through 15)

It is recommended that the Board receive and file the following:

12. Quarterly Financial Report: None
13. Disbursement Reports: None
14. Investment Report: None
15. Future Meetings, Seminars and Conferences
 - ♦ May 19, 2022, 8:30 a.m. – VRSD Board Meeting
 - ♦ May 19, 2022, 10:30 a.m. – VCREA Board Meeting
 - ♦ June 2, 2022, 8:30 a.m. – VRSD Board Meeting
 - ♦ June 7, 2022, 8:30 a.m. - VRSD P&F Committee Meeting

ORAL REPORTS (Items 16 through 19)

It is recommended that the Board receive and file the following:

16. Regulatory Compliance Report (None)
17. Committee Reports (None)
18. Board Member Comments and Future Agenda Items
Opportunity for Board members to briefly comment on matters they deem appropriate to the business of VRSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her own activities related to the VRSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to the VRSD business. The Board may also direct staff to place a matter of business on a future VRSD Board agenda. (Gov. Code §54954.2(a)(3))
19. General Manager Comments
Brief announcements and report on General Manager and VRSD workforce activities.

CLOSED SESSION (Items 20 and 21)

It is the intention of the Ventura Regional Sanitation District Board of Directors to meet in closed session to consider the following items

20. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code § 54957)
Title: General Manager
21. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant Government Code Section 54956.9, subdivision (d)(2) involving two (2) potential cases.

ADJOURNMENT: Adjourn to the Regular Meeting to be held May 19, 2022, 8:30 a.m. via video conference.