VENTURA REGIONAL SANITATION DISTRICT
Minutes of the Regular Meeting of June 2, 2022
1001 Partridge Drive, Ventura, California

IN ACCORDANCE WITH GOVERNMENT CODE §54593, AS AMENDED BY STATUTES 2021, CHAPTER 165, AND THE CALIFORNIA GOVERNOR'S EXECUTIVE ORDERS DECLARING A STATE OF EMERGENCY AS A RESULT OF THE THREAT OF THE COVID-19 VIRUS, THIS VRSD BOARD OF DIRECTORS MEETING WAS HELD VIA VIDEO CONFERENCE.

Chairperson Hernandez called the meeting to order at 8:31 a.m.

1. Roll Call: The Clerk of the Board called the roll. The following Board Members were present:

   Jenny Crosswhite, City of Santa Paula
   Lynn Edmonds, City of Fillmore
   Jim Friedman, City of San Buenaventura
   Laura Hernandez, City of Port Hueneme
   Ed Jones, City of Thousand Oaks *(joined at 8:33 a.m.)*
   Kevin Kildee, City of Camarillo
   Bert Perello, City of Oxnard
   Leon Shapiro, Special Districts
   William Weirick, City of Ojai

   Staff Present: Chris Theisen, General Manager; Robert Kwong, Legal Counsel; Tina Rivera, Director of Finance; Richard Jones, Director of Operations; Regina Williams, Senior Accountant; and Juliet Rodriguez, Clerk of the Board.

2. Pledge of Allegiance: The Pledge was led by Chairperson Hernandez.

3. Agenda Review:

   It was moved by Director Kildee, seconded by Director Weirick, to approve the Agenda with the following changes: 1. Agenda Item 7 was pulled from the Agenda by General Manager Chris Theisen; and 2. There is a new signature block for the City of Thousand Oaks contract on Agenda Item No. 9 that will be shown at that time. ROLL CALL VOTE: Motion carried 9-0 (FOR: Crosswhite, Edmonds, Friedman, Hernandez, Jones, Kildee, Perello, Shapiro, and Weirick).

4. Public Comment:

   None.

CONSENT AGENDA (Item 5 only)

5. Approval of Minutes: May 5, 2022 Regular Meeting, May 19, 2022 Regular Meeting

It was moved by Director Edmonds, seconded by Director Weirick, to approve the Consent Agenda as presented. ROLL CALL VOTE: Motion carried 9-0 (FOR: Crosswhite, Edmonds, Friedman, Hernandez, Jones, Kildee, Perello, Shapiro, and Weirick).

REGULAR AGENDA (Items 6 through 11)

6. Consideration and Adoption of Proposed VRSD Resolution No. 22-05 Authorizing Continued Use of Teleconference Meetings in Accordance with Government Code Section 54953, Subdivision (e) (AB 361)

Chris Theisen, General Manager, gave the report.

It was moved by Director Weirick, seconded by Director Friedman, to adopt proposed VRSD Resolution No. 22-05 Authorizing Teleconference Meetings of the Legislative Bodies of the Ventura Regional Sanitation District for the Period of June 2, 2022 through July 2, 2022. ROLL CALL VOTE: Motion carried 9-0 (FOR: Crosswhite, Edmonds, Friedman, Hernandez, Jones, Kildee, Perello, Shapiro, and Weirick).

7. Consideration and Approval of Proposed VRSD Contract No. 22-003 with the Camrosa Water District for Wastewater Facilities Maintenance

This Agenda Item was pulled from the Agenda during Agenda Review.

8. Consideration and Approval of VRSD Contract No. 22-004 with the City of Thousand Oaks for Wastewater Facilities Maintenance

Chris Theisen, General Manager, gave the report.

It was moved by Director Weirick, seconded by Director Friedman, to approve, and authorize the Board Chairperson to sign, VRSD Contract No. 22-004 with the City of Thousand Oaks for Wastewater Facilities Maintenance in an amount not to exceed $17,110. ROLL CALL VOTE: Motion carried 9-0 (FOR: Crosswhite, Edmonds, Friedman, Hernandez, Jones, Kildee, Perello, Shapiro, and Weirick).

9. Consideration and Approval of Proposed VRSD Contract No. 22-005 with the Ventura County Waterworks Districts for Wastewater Facilities Maintenance

Chris Theisen, General Manager, gave the report.

It was moved by Director Kildee, seconded by Director Weirick, to approve, and authorize the Board Chairperson to sign, VRSD Contract No. 22-005 with the Ventura County Waterworks District for Wastewater Facilities Maintenance in an amount not to exceed $404,563. ROLL CALL VOTE: Motion carried 9-0 (FOR: Crosswhite, Edmonds, Friedman, Hernandez, Jones, Kildee, Perello, Shapiro, and Weirick).

Mr. Theisen asked if the Board would reconsider its motion and allow him to share the revised signature page that was submitted by Ventura County Waterworks District.

It was moved by Director Kildee, seconded by Director Weirick, to reconsider Agenda Item 9 to allow the Board of Directors to view Contract No 22-005's revised signature page. ROLL CALL VOTE: Motion carried 9-0 (FOR: Crosswhite, Edmonds, Friedman, Hernandez, Jones, Kildee, Perello, Shapiro, and Weirick).

Mr. Theisen shared the two changes made to the signature block.

10. Approval of FY 2022-23 Budget Adjustment and Increased Appropriations for Payment of Leachate and Condensate Hauling and Treatment at the Toland road Landfill by Patriot Environmental and Waste Management Environmental

Richard Jones, Director of Operations, gave the report.

It was moved by Director Kildee, seconded by Director Weirick, to approve a budget adjustment in the amount of $746,000 for additional appropriations needed to fund the Leachate and Condensate Hauling and treatment. ROLL CALL VOTE: Motion carried 9-0 (FOR: Crosswhite, Edmonds, Friedman, Hernandez, Jones, Kildee, Perello, Shapiro, and Weirick).

11. Discussion of the Use of Bailard Facility Breakroom for Future Board Meetings

Chris Theisen, General Manager, gave the update on vacating the Partridge Drive location and the meeting options available for discussion (Toland Road Landfill breakroom, Bailard Landfill breakroom). Board Members expressed a preference for the Bailard location.

The Board discussed the advantages of conducting a hybrid meeting and holding the June 16th Board meeting as a hybrid meeting since it was publicly noticed as an in-person meeting.

It was moved by Director Weirick, seconded by Director Perello, to receive and file the staff report. ROLL CALL VOTE: Motion carried 9-0 (FOR: Crosswhite, Edmonds, Friedman, Hernandez, Jones, Kildee, Perello, Shapiro, and Weirick).

It was moved by Director Weirick, seconded by Director Friedman, to have staff complete due diligence and conduct the next VRSD Board meeting. June 16th, as a hybrid meeting, if feasible. ROLL CALL VOTE: Motion carried 9-0 (FOR: Crosswhite, Edmonds, Friedman, Hernandez, Jones, Kildee, Perello, Shapiro, and Weirick).

INFORMATION ITEMS (Items 12 through 15)

12. Quarterly Financial Report: None

13. Disbursement Report: None

14. Investment Report: None

15. Future Meetings, Seminars and Conferences

- June 7, 2022, 8:30 a.m. - VRSD P&F Committee Meeting
- June 16, 2022, 8:30 a.m. – VRSD Board Meeting, at VRSD
- July 5, 2022, 10:30 a.m. – VRSD P&F Committee Meeting
- July 7, 2022, 8:30 a.m. – VRSD Board Meeting
- July 21, 2022, 8:30 a.m. – VRSD Board Meeting

It was moved by Director Friedman, seconded by Director Weirick, to receive and file Information Items. ROLL CALL VOTE: Motion carried 9-0 (FOR: Crosswhite, Edmonds, Friedman, Hernandez, Jones, Kildee, Perello, Shapiro, and Weirick).

ORAL REPORTS (Items 16 through 19)

Director Jones joined the meeting at 9:29 a.m.

16. Regulatory Compliance Report

None.

17. Committee Reports

None.

18. Board Member Comments and Future Agenda Items

Director Edmonds reported on attending the Association of Water Agencies of Ventura County Annual Water Symposium in Oxnard on May 26, 2022.

Director Perello reported that he had attended a Smart Coast California Policy Summit in Long Beach on May 20, 2022.

19. General Manager Comments

Mr. Theisen reported that vacating the office space at Partridge Drive is still on schedule.

It was moved by Director Weirick, seconded by Director Friedman, to receive and file Oral Reports. ROLL CALL VOTE: Motion carried 9-0 (FOR: Crosswhite, Edmonds, Friedman, Hernandez, Jones, Kildee, Perello, Shapiro, and Weirick).

CLOSED SESSION (Items 20 and 21)

At 10:02 a.m., Chairperson Hernandez announced that the Board would be convening to a Closed Session in a separate Zoom meeting.

20. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant Government Code Section 54956.9, subdivision (d)(2) involving two (2) potential cases

The Board met in closed session matters at 10:05 a.m. and adjourned at 10:45 a.m., where Legal Counsel Kwong reported that no reportable action taken.

ADJOURNMENT: With no further business, the meeting was adjourned at 10:45 a.m. to the Regular Meeting to be held June 16, 2022, 8:30 a.m. at the Ventura Regional Sanitation District office.

Prepared by:

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Juliet Rodriguez
Clerk of the Board

Approved:

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Laura Hernandez, Chairperson
Ventura Regional Sanitation District

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