

VENTURA REGIONAL SANITATION DISTRICT
Minutes of the Regular Meeting of October 6, 2022
1001 Partridge Drive, Ventura, California

IN ACCORDANCE WITH GOVERNMENT CODE §54593, AS AMENDED BY STATUTES 2021, CHAPTER 165, AND THE CALIFORNIA GOVERNOR'S EXECUTIVE ORDERS DECLARING A STATE OF EMERGENCY AS A RESULT OF THE THREAT OF THE COVID-19 VIRUS, THIS VRSD BOARD OF DIRECTORS MEETING WAS HELD VIA VIDEO CONFERENCE.

Chairperson Hernandez called the meeting to order at 8:32 a.m.

1. Roll Call: The Clerk of the Board called the roll. The following Board Members were present:

Jenny Crosswhite, City of Santa Paula
Lynn Edmonds, City of Fillmore
Jim Friedman, City of San Buenaventura
Laura Hernandez, City of Port Hueneme
Ed Jones, City of Thousand Oaks
Kevin Kildee, City of Camarillo
Bert Perello, City of Oxnard
Leon Shapiro, Special Districts

Absent: William Weirick, City of Ojai

Staff Present: Chris Theisen, General Manager; Robert Kwong, Legal Counsel; Tina Rivera, Director of Finance; Richard Jones, Director of Operations; Regina Williams, Senior Accountant; and Juliet Rodriguez, Clerk of the Board.

2. Pledge of Allegiance: The Pledge was led by Director Kildee.
3. Consideration and Adoption of Proposed VRSD Resolution No. 22-14 Authorizing Continued Use of Teleconference Meetings in Accordance with Government Code Section 54953, Subdivision (e) (AB 361)

It was moved by Director Kildee, seconded by Director Perello, to adopt proposed VRSD Resolution No. 22-14 Authorizing Teleconference Meetings of the Legislative Bodies of the Ventura Regional Sanitation District for the Period of October 6, 2022 through November 5, 2022. ROLL CALL VOTE: Motion carried 8-0 (FOR: Crosswhite, Edmonds, Friedman, Hernandez, Jones, Kildee, Perello, and Shapiro).

4. Agenda Review:

It was moved by Director Kildee, seconded by Director Jones, to approve the Agenda with by General Manager Chris Theisen's correction to Agenda Item 8, Item A on page 14, to "The VRSD SEIOU Memorandum..." ROLL CALL VOTE: Motion

carried 8-0 (FOR: Crosswhite, Edmonds, Friedman, Hernandez, Jones, Kildee, Perello, and Shapiro).

5. Public Comment:

None.

CONSENT AGENDA (Item 6 only)

6. Approval of Minutes: September 1, 2022 Regular Meeting

It was moved by Director Kildee, seconded by Director Shapiro, to approve the Consent Agenda as presented. ROLL CALL VOTE: Motion carried 8-0 (FOR: Crosswhite, Edmonds, Friedman, Hernandez, Jones, Kildee, Perello, and Shapiro).

CLOSED SESSION (Item 7 only)

At 8:40 a.m., Legal Counsel Robert Kwong announced that it was the intention of the Ventura Regional Sanitation District Board of Directors to meet in closed session to consider the following item:

The Clerk reported that no public comment had been received on this item.

7. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code, § 54957.6)

DISTRICT DESIGNATED REPRESENTATIVES:

Tina Rivera, VRSD Director of Finance; and Jeffrey Freedman, Labor Attorney, Liebert Cassidy Whitmore

EMPLOYEE ORGANIZATIONS:

Service Employees International Union (SEIU), Local 721

The Board met in closed session matters at 8:50 a.m. and reconvened to the Regular Meeting at 9:31 a.m., where Legal Counsel Kwong reported that the Board did not take any action.

REGULAR AGENDA (Items 8 through 11)

8. Consider and Approve Amendment No. 1 to the Labor and Employment Contract or Memorandum of Understanding Between Ventura Regional Sanitation District and Service Employees International Union Local 721 ("SEIU") (VRSD Contract No. 21-001); and Approval and Adoption of Corresponding Board Resolution No. 22-15 for VRSD Contract No. 221-001

Chris Theisen, General Manager, gave the report.

It was moved by Director Kildee, seconded by Director Shapiro, to A) Approve, and authorize the Board Chair to sign, Amendment No. 1 to VRSD Contract No. 21-001, which is the Memorandum of Understanding by and between Ventura Regional Sanitation District and the Service Employees International Union, Local 721 (SEIU); and B) Approve and adopt District Board VRSD Resolution No. 22-15, directing the General Manager to implement VRSD Contract No. 21-001-01. ROLL CALL VOTE: Motion carried 8-0 (FOR: Crosswhite, Edmonds, Friedman, Hernandez, Jones, Kildee, Perello, and Shapiro).

9. Consider and Approve VRSD Contract No. 22-020 with Pride Construction Engineering Services, Inc. for Repair of Slopes and Riprap Channels and Mulch Installation Services at the Closed Tierra Rejada Landfill

Richard Jones, Director of Operations, gave the report.

It was moved by Director Friedman, seconded by Director Kildee, to A) Approve, and authorize the Board Chair to sign, proposed Contract No. 22-020 with Pride Construction Engineering Services, Inc. for Tierra Rejada Landfill Slope and riprap repairs and Mulch installation services in an amount not to exceed \$636,880.00; and B) Approve a budget adjustment of \$311,880 with \$77,970 coming from the District's available funds and \$233,910 from the consortium partners. ROLL CALL VOTE: Motion carried 8-0 (FOR: Crosswhite, Edmonds, Friedman, Hernandez, Jones, Kildee, Perello, and Shapiro).

10. Approve and Authorize Designated VRSD Staff to Purchase a Smartfill Gen 3 Console from Petroleum Marketing Equipment in an Amount not to Exceed \$28,188.81

Richard Jones, Director of Operations, gave the report.

It was moved by Director Kildee, seconded by Director Shapiro, to approve the purchase of a Smartfill Gen 3 Console from Petroleum Marketing Equipment (PME) for the Toland Road Landfill fuel tanks and the fuel truck for an amount not to exceed \$28,188.81; and authorize VRSD Staff to execute the corresponding purchase agreement with Petroleum Marketing Equipment. ROLL CALL VOTE: Motion carried 8-0 (FOR: Crosswhite, Edmonds, Friedman, Hernandez, Jones, Kildee, Perello, and Shapiro).

11. Consider and Approve VRSD Purchase Order No. 10099 with Agromin for the Delivery of Mulch to the Tierra Rejada Landfill in an Amount not to Exceed \$73,000

Richard Jones, Director of Operations, gave the report.

It was moved by Director Kildee, seconded by Director Perello, to A) Approve, and authorize the General Manager to issue, proposed VRSD Purchase Order No. 10099 with Agromin for the delivery of mulch to the Tierra Rejada Landfill in an amount not to exceed \$73,000; and B) Approve a budget adjustment of \$73,000

with \$18,250 coming from the District's available funds and \$54,750 from the Consortium partners (Rancho Simi Parks & Recreation, City of Simi Valley, County of Ventura) which will be paid/reimbursed to VRSD. ROLL CALL VOTE: Motion carried 8-0 (FOR: Crosswhite, Edmonds, Friedman, Hernandez, Jones, Kildee, Perello, and Shapiro).

INFORMATION ITEMS (Items 12 through 14)

12. Disbursement Report: None
13. Investment Report: None
14. Future Meetings, Seminars and Conferences
 - ♦ October 20, 8:30 a.m. – VRSD Board Meeting
 - ♦ November 1, 8:30 a.m. – VRSD P&F Committee Meeting
 - ♦ November 3, 8:30 a.m. – VRSD Board Meeting
 - ♦ November 17, 8:30 a.m. – VRSD Board Meeting
 - ♦ November 17, 10:30 a.m. – VCREA Board Meeting

It was moved by Director Jones, seconded by Director Kildee, to receive and file Information Items. ROLL CALL VOTE: Motion carried 8-0 (FOR: Crosswhite, Edmonds, Friedman, Hernandez, Jones, Kildee, Perello, and Shapiro).

ORAL REPORTS (Items 15 through 18)

15. Regulatory Compliance Report
None.
16. Committee Reports
None.
17. Board Member Comments and Future Agenda Items
Several Board members requested an agenda item at the next meeting to review teleconferenced meetings vs. in-person meetings.
18. General Manager Comments

Mr. Theisen updated the board on the two liner breaches at the Toland Road Landfill, stating that the work was complete and that the final report would be submitted to the Regional Board on October 10th.

Mr. Theisen informed the Board that staff had undertaken emergency purchases under the provisions of the District's Purchasing Resolution to repair a tear in the liner caused by earth-moving equipment on the slopes at the Toland Road Landfill during the week of September 5th. The emergency was addressed quickly to avoid interruption of receipt of municipal solid waste.

Two purchase orders were issued: one to Pride Construction Engineering Services for \$129,750; the other to Drogomir Design Build for \$12,125. While these funds were available in the operating budget, there may be a need to request future budget appropriations if sufficient savings are not realized throughout the year from the operating budget. Repairs were completed by September 21st and the regulatory agencies have signed off on the repair.

Mr. Thiesen updated the Board on the progress of air, dust, and traffic studies that are underway as required by conditions of the Toland Road Landfill Conditional Use Permit. These multi-year projects would be completed in calendar year 2023, at the earliest.

It was moved by Director Shapiro, seconded by Director Kildee, to receive and file Oral Reports. ROLL CALL VOTE: Motion carried 8-0 (FOR: Crosswhite, Edmonds, Friedman, Hernandez, Jones, Kildee, Perello, and Shapiro).

ADJOURNMENT: With no further business, the meeting was adjourned at 10:10 a.m. to the Regular Meeting to be held October 20, 2022, 8:30 a.m. at the Ventura Regional Sanitation District office.

Prepared by:

Approved:

Juliet Rodriguez
Clerk of the Board

Laura Hernandez, Chairperson
Ventura Regional Sanitation District

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