

**VENTURA REGIONAL SANITATION DISTRICT**  
Minutes of the Regular Meeting of April 6, 2023  
4105 W. Gonzalez Road, Oxnard, California

Clerk of the Board Juliet Rodriguez called the meeting to order at 8:33 a.m. and announced that due to the Chairperson and Vice Chairperson being absent, the Board would need to select an Ad Hoc Chairperson to conduct this meeting.

Director Lang nominated Director Perello, seconded by Director Ulrich. ROLL CALL VOTE: Motion carried 5-0 (FOR: Halter, Juarez, Lang, Perello, and Ulrich).

At 8:35 p.m., Director Perello assumed the Ad Hoc Chairperson position and conducted the meeting.

1. Roll Call: The Clerk of the Board called the roll. The following Board Members were present:

Doug Halter, City of Ventura  
Carlos Juarez, City of Santa Paula  
Rachel Lang, City of Ojai  
Bert Perello, City of Oxnard  
William Ulrich, Special Districts

Absent: Directors Laura Hernandez, City of Port Hueneme, Kevin Kildee, City of Camarillo, David Newman, City of Thousand Oaks, and Christina Villaseñor, City of Fillmore

Staff Present: Chris Theisen, General Manager; Robert Kwong, Legal Counsel; Tina Rivera, Director of Finance; Richard Jones, Director of Operations; Regina Williams, Senior Accountant; Juliet Rodriguez, Clerk of the Board, and Mayra Rodriguez, Human Resource Technician

2. Pledge of Allegiance: The Pledge was led by Ad Hoc Chairperson Bert Perello.

3. Agenda Review:

No changes made.

4. Public Comment:

Nan Drake, representing E. J. Harrison & Sons, Inc., Gold Coast Recycling, and Agromin, addressed the Board with an update on food waste disposal and recycling in Ventura County pursuant to AB 1383.

**CONSENT AGENDA** (Item 5 only)

5. Approval of Minutes: March 16, 2023 Regular Meeting

*It was moved by Director Halter, seconded by Director Lang, to approve the Consent Agenda as presented. ROLL CALL VOTE: Motion carried 4-0 (FOR: Halter, Lang, Perello, and Ulrich). Director Juarez abstained.*

**REGULAR AGENDA** (Items 6 and 7)

6. Approve, and Authorize the Board Chair to Sign, Proposed VRSD Contract No. 23-001 with PF Engineers, LLC, for Landfill Consulting Services in an Amount not to Exceed \$28,350

Richard Jones, Director of Operations, gave the staff report.

*It was moved by Director Halter, seconded by Director Lang to A) Approve and authorize the Board Chair to sign, proposed VRSD Contract No. 23-001 with PF Engineers, LLC for landfill consulting services in an amount not to exceed \$28,350; and, B) Authorize a budget appropriation of \$28,350 from the Toland Fund. ROLL CALL VOTE: Motion carried 5-0 (FOR: Halter, Juarez, Lang, Perello, and Ulrich).*

7. Consideration and Approval of FY 2022-23 Budget Adjustment and Increased Appropriations for Payment of Condensate Hauling and Disposal Services for the Toland Road Landfill by Waste Management Environmental

Richard Jones, Director of Operations, gave the staff report.

*It was moved by Director Halter, seconded by Director Lang Approve FY 2022-23 Budget adjustment in the amount not to exceed \$400,000 for additional appropriations needed to fund the condensate hauling and disposal. ROLL CALL VOTE: Motion carried 5-0 (FOR: Halter, Juarez, Lang, Perello, and Ulrich).*

**INFORMATION ITEMS** (Items 8 through 10)

8. Disbursement Report: None

9. Investment Report: None

10. Future Meetings, Seminars and Conferences

- ♦ Apr. 20, 2023, 8:30 a.m. – Regular Board Meeting, District Office
- ♦ May 2, 2023, 8:30 a.m. – P&F Committee Meeting, District Office
- ♦ May 4, 2023, 8:30 a.m. – Regular Board Meeting, District Office

*It was moved by Ad Hoc Chairperson Perello, seconded by Director Halter, to receive and file Information Items. ROLL CALL VOTE: Motion carried 5-0 (FOR: Halter, Juarez, Lang, Perello, and Ulrich).*

**ORAL REPORTS** (Items 11 through 14)

11. Regulatory Compliance Report (none)

12. Committee Reports (none)

13. Board Member Comments and Future Agenda Items (none)

14. General Manager Comments

Chris Theisen, General Manager, updated the Board on the progress of meeting certain conditions in Toland Road Landfill Conditional Use Permit:

- Condition 55b: Offsite Air Monitoring. Monitoring is scheduled to begin the first week in May.
- Condition 57: Dust Control Monitoring. Equipment is now online. Data collection for this year-long monitoring study has begun.

Mr. Theisen, had Mr. Jones, Director of Operations, provide an update on the recent storm damage the Toland Road Landfill.

Mr. Jones gave a visual presentation that showed storm damage to slopes causing mud slides that are adversely affecting the perimeter stormwater channel that keeps water off of the landfill area. Staff will look to the Federal Emergency Management Agency (FEMA) for funding assistance.

Director Juarez asked when it would be possible for Directors to tour the landfill. Mr. Jones responded that now that the storms are less frequent and the mud is drying up, a tour can be arranged.

ADJOURNMENT: With no further business, the meeting was adjourned at 9:27 a.m. to the Regular Meeting to be held April 20, 2023, 8:30 a.m. at the Ventura Regional Sanitation District office.

Prepared by:

Approved:

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Juliet Rodriguez  
Clerk of the Board

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Bert Perello, Ad Hoc Chairperson  
Ventura Regional Sanitation District

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