

VENTURA REGIONAL SANITATION DISTRICT
Minutes of the Regular Meeting of May 4, 2023
4105 W. Gonzalez Road, Oxnard, California

Chairperson Kildee called the meeting to order at 8:38 a.m.

1. Roll Call: The Clerk of the Board called the roll. The following Board Members were present:

Doug Halter, City of Ventura
Carlos Juarez, City of Santa Paula
Kevin Kildee, City of Camarillo
Martha McQueen-Legohn, City of Port Hueneme
David Newman, City of Thousand Oaks
Bert Perello, City of Oxnard
William Ulrich, Special Districts
Christina Villaseñor, City of Fillmore

Absent: Director Rachel Lang, City of Ojai

Staff Present: Chris Theisen, General Manager; Robert Kwong, Legal Counsel; Tina Rivera, Director of Finance; Richard Jones, Director of Operations; Juliet Rodriguez, Clerk of the Board; and Mayra Rodriguez, Human Resource Technician

2. Pledge of Allegiance: The Pledge was led by Director Christina Villaseñor.
3. Agenda Review:

General Manager Chris Theisen explained that the need for an ERRATA Agenda was due to legal review of Board Letters for Agenda Items No.s. 8 and 10 made after the meeting packet had been distributed. No changes were made to the agenda as presented.

4. Public Comment:

None.

PRESENTATION (Item 5 only)

5. Receive and File PFM Asset Management, LLC – 1st Quarter Review of VRSD Investment Portfolio

Sarah Meacham, PFM Asset Management, gave the presentation.

It was moved by Director Halter, seconded by Director Villaseñor, to receive and file the PFM Asset Management, LLC 1st Quarter Review of VRSD Investment Portfolio. ROLL CALL VOTE: Motion carried 8-0 (FOR: Halter, Juarez, Kildee, McQueen-Legohn, Newman, Perello, Ulrich, and Villaseñor).

CONSENT AGENDA (Item 6 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

6. Approval of Minutes: April 6, 2023 Regular Meeting

Director Perello could not support the minutes as written.

It was moved by Director Halter, seconded by Director Ulrich to approve the Consent Agenda as presented. ROLL CALL VOTE: Motion carried 3-2 (FOR: Halter, Juarez, McQueen-Legohn. AGAINST: Perello and Ulrich). Directors Kildee, Newman, and Villaseñor abstained.

REGULAR AGENDA (Items 7 through 10)

7. Approve, and Authorize the Board Chair to Sign, Amendment No. 1 to Contract No. 22-018 with Dragomir Design-Build, Inc. in an Amount not to Exceed \$69,390

Richard Jones, Director of Operations, gave the staff report.

It was moved by Director Perello, seconded by Director Newman to approve, and authorize Board Chair to sign, Amendment No. 1 to Contract No. 22-018 with Dragomir Design-Build, Inc. to add more investigative work needed for the Design and Construction Quality Assurance for Toland Road Landfill Phase 4C cell construction and increase the contract amount by \$69,390, for a total compensation amount not to exceed \$626,690. ROLL CALL VOTE: Motion carried 8-0 (FOR: Halter, Juarez, Kildee, McQueen-Legohn, Newman, Perello, Ulrich, and Villaseñor).

8. Consideration and Approval of an Agreement with the City of Santa Paula for a Chloride Source Identification Study to Support the City's Compliance with LARWQCB Cease & Desist Order Requirements on the Water Recycling Facility

Richard Jones, Director of Operations, gave the staff report.

It was moved by Director McQueen-Legohn, seconded by Director Ulrich to approve, and authorize the Board Chairperson to sign, an agreement with the City of Santa Paula for a chloride source identification study ("CSIS") to support the City's compliance with the Los Angeles Regional Water Quality Control Board's ("LARWQCB") Cease & Desist Order ("CDO") on the City's Water Recycling Facility ("WRF") in an amount estimated at \$40,953. ROLL CALL VOTE: Motion carried 8-0 (FOR: Halter, Juarez, Kildee, McQueen-Legohn, Newman, Perello, Ulrich, and Villaseñor).

9. Approve Collection of Onsite Wastewater Treatment System Sewer Service Charges Regarding Malibu Bay Club Parcel Owners on County of Ventura Tax Rolls for Fiscal Year 2023-24

Tina Rivera, Director of Finance, gave the staff report.

It was moved by Director Juarez, seconded by Director Perello to A) Accept the VRSD report listing parcels at the Malibu Bay Club to be placed on the County tax rolls for collection of related sewer service charges in FY 2023-24 (Attachment 1); B) Set 8:30 a.m. on June 1, 2023, as the time and means for a public hearing to be held on the VRSD report listing parcels at the Malibu Bay Club to be placed on the County property tax rolls for collection of related sewer service charges in FY 2023-24; C) Approve and adopt Proposed Resolution 23-01 to have Malibu Bay Club onsite wastewater treatment system sewer service charges for FY 2023-24 placed on the County of Ventura tax rolls (Attachment 2) for collection following the June 1, 2023 hearing; and D) Direct staff to publish the notice (Attachment 3) of the June 1, 2023 hearing in accordance with Government Code section 6066. ROLL CALL VOTE: Motion carried 8-0 (FOR: Halter, Juarez, Kildee, McQueen-Legohn, Newman, Perello, Ulrich, and Villaseñor).

10. Approve Resolution No.s 23-02 and 23-03 and Authorize Execution of Pledge of Revenue Agreements with CALRecycle Addressing Financial Assurance for Postclosure Maintenance and Corrective Action of the Closed Bailard and Coastal Landfills

Tina Rivera, Director of Finance, gave the staff report.

It was moved by Director Newman, seconded by Director Halter to A) Approve Resolution No. 23-02 Financial Assurance for Postclosure Maintenance and Corrective Action of the Bailard Landfill; B) Approve Resolution No. 23-03 Financial Assurance for Postclosure Maintenance and Corrective Action of the Coastal Landfill; C) Authorize the District General Manager to Execute Pledge of Revenues Agreement for Bailard Landfill; and D) Authorize the District General Manager to Execute Pledge of Revenue Agreement for Coastal Landfill. ROLL CALL VOTE: Motion carried 8-0 (FOR: Halter, Juarez, Kildee, McQueen-Legohn, Newman, Perello, Ulrich, and Villaseñor).

INFORMATION ITEMS (Items 11 through 13)

11. Disbursement Report: March 2023
12. Investment Report: March 2023
13. Future Meetings, Seminars and Conferences
- ♦ May 18, 2023, 8:30 a.m. – Regular Board Meeting, District Office
 - ♦ May 18, 2023, 10:30 a.m. – VCREA Meeting, Ventura, CA
 - ♦ June 1, 2023, 8:30 a.m. – Regular Board Meeting, District Office
 - ♦ June 6, 2023, 8:30 a.m. – P&F Committee Meeting, District Office
 - ♦ June 15, 2023, 8:30 a.m. – Regular Board Meeting, District Office

Director Perello stated that he will not be present at the June 1st Regular Board Meeting.

It was moved by Director Halter, seconded by Director Villaseñor, to receive and file Information Items. ROLL CALL VOTE: Motion carried 8-0 (FOR: Halter, Juarez, Kildee, McQueen-Legohn, Newman, Perello, Ulrich, and Villaseñor).

ORAL REPORTS (Items 14 through 17)

- 14. Regulatory Compliance Report (none)
- 15. Committee Reports (none)
- 16. Board Member Comments and Future Agenda Items (none)

Director Perello recommended that Board Members absent at the last Board Meeting, particularly new Board Members, should take the opportunity to listen to the Director of Finance's presentation on \$20 Million of District projects that did not work out.

17. General Manager Comments

Chris Theisen, General Manager, updated the Board on the progress of meeting certain conditions in Toland Road Landfill Conditional Use Permit:

- Condition 55b: Offsite Air Monitoring. The air monitors for the six-month data collection phase will be placed in the next couple of weeks.
- Condition 57: Dust Control Monitoring. Data collection for this year-long monitoring study is under way.

It was moved by Director Perello, seconded by Director Newman, to receive and file Oral Reports. ROLL CALL VOTE: Motion carried 8-0 (FOR: Halter, Juarez, Kildee, McQueen-Legohn, Newman, Perello, Ulrich, and Villaseñor).

ADJOURNMENT: With no further business, the meeting was adjourned at 9:43 a.m. to the Regular Meeting to be held May 18, 2023, 8:30 a.m. at the Ventura Regional Sanitation District office.

Prepared by:

Approved:

Juliet Rodriguez
Clerk of the Board

Kevin Kildee, Chairperson
Ventura Regional Sanitation District