



**NOTICE OF SPECIAL MEETING**

**NOTICE IS HEREBY GIVEN** that the Ventura Regional Sanitation District Board of Directors will hold a **SPECIAL MEETING** on **Thursday, June 29, 2023, at 8:30 a.m.**, at the Ventura Regional Sanitation District office, 4105 W. Gonzalez Road, Oxnard, California. The business to be transacted is as follows:

**A G E N D A**

The Board agenda is posted at least 24 hours preceding the Board Special meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4642 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District’s website, at [www.vrsd.com](http://www.vrsd.com).

1. Call Meeting to Order, Roll Call
  
2. Pledge of Allegiance
  
3. Agenda Review (General Manager/Board of Directors)  
Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.
  
4. Public Comment (Items not on the agenda – 5 minute limit)  
Opportunity for members of the public to briefly address the Board on items NOT on the agenda. In accordance with Government Code Section 54953(a). Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name and address for the record, and address the item being considered in as brief, clear, and concise a manner as possible.

**Board of Directors**

- Kevin Kildee  
Chairperson  
*Camarillo*
- Laura Hernandez  
Vice-Chairperson  
*Port Hueneme*
- Doug Halter  
*Ventura*
- Carlos Juarez  
*Santa Paula*
- Rachel Lang  
*Ojai*
- David Newman  
*Thousand Oaks*
- Bert Perello  
*Oxnard*
- William Ulrich  
*Special Districts*
- Christina Villaseñor  
*Fillmore*

**Staff**

- Chris Theisen  
*General Manager*
- Robert N. Kwong  
*General Counsel*
- Juliet Rodriguez  
*Clerk of the Board*

**Mission Statement**

The Ventura Regional Sanitation District is a non-tax-supported public agency providing sanitation services. We offer the highest quality service at the lowest possible cost for our customers, and we will provide solutions by involving our staff, our customers, and our community.

**CONSENT AGENDA** (Item 5 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

5. Approval of Minutes: June 1, 2023 Regular Meeting

**REGULAR AGENDA** (Items 6 through 9)

6. Consider and Approve Amendment No. 2 to VRSD Contract No. 21-004 and Amendment No. 3 to VRSD Contract No. 19-005 with the City of Santa Paula for Wastewater Facility Operation, Management & Maintenance, and Wastewater Collection System and Stormwater Sewer System Maintenance, Respectively
- A. Approve, and Authorize the Board Chairperson to sign, Amendment No. 2 to VRSD Contract No. 21-004 with the City of Santa Paula for Wastewater Facility Operation, Management & Maintenance in an amount not to exceed \$1,256,217 for FY 2022-23 and \$1,295,379 for FY 2023-24; and
  - B. Approve, and Authorize the Board Chairperson to sign, Amendment No. 3 to VRSD Contract No. 19-005 with the City of Santa Paula for Wastewater Collection System and Stormwater Sewer System Maintenance in an amount not to exceed \$767,021 for FY 2022-23 and \$740,066 for FY 2023-24.
  - C. Direct staff to adjust the FY 2023-24 and FY 2024-25 Budget to reflect the new level of service.
7. Proposed Increases to Landfill Disposal Fees in Contract No. 11-007 with Athens Services for Fiscal Year 2023-24
- Approve a fee increase of \$2.78 (7.45%) per ton from \$37.38 per ton to \$40.16 per ton for the disposal of Direct Haul Loads and \$2.58 (7.45%) per ton from \$34.65 per ton to \$37.23 per ton for the disposal of Transfer Loads, for Contract No. 11-007 with Athens Services.
8. Consider, Adopt, and Authorize Proposed FY 2023-24 and FY2024-25 District Goals
- A. Receive and File VRSD Staff's recommended District Goals for FY2023-24 and FY2024-25.
  - B. Add, delete, or modify VRSD Staff's recommended District Goals for FY2023-24 and FY2024-25.
  - C. Approve the District Goals for FY2023-24 and FY2024-25.
9. Approval and Adoption of the Proposed Two-Year Budget for Fiscal Years 2023-24 and 2024-25
- A. Approve the Proposed Two Year Budget for Fiscal Years 2023-24 and 2024-25 ; and

- B. Adopt VRSD Resolution No. 23-02 Adopting the Budget for Fiscal Years 2023-24 and 2024-25.

**INFORMATION ITEMS** (Items 10 through 12)

It is recommended that the Board receive and file the following:

10. Disbursement Report: May 2023
11. Investment Report: May 2023
12. Future Meetings, Seminars and Conferences
  - ♦ July 4, 2023, 8:30 a.m. – P&F Committee Meeting, District Office – *Cancelled*
  - ♦ July 6, 2023, 8:30 a.m. – Regular Board Meeting, District Office – *Cancelled*
  - ♦ July 20, 2023, 8:30 a.m. – Regular Board Meeting, District Office
  - ♦ The VRSD Board is dark in August

**ORAL REPORTS** (Items 13 through 16)

It is recommended that the Board receive and file the following:

13. Regulatory Compliance Report (none)
14. Committee Reports (none)
15. Board Member Comments and Future Agenda Items

Opportunity for Board members to briefly comment on matters they deem appropriate to the business of VRSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her own activities related to the VRSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to the VRSD business. The Board may also direct staff to place a matter of business on a future VRSD Board agenda.
16. General Manager Comments

Brief announcements and report on General Manager and VRSD workforce activities.

**ADJOURNMENT:** Adjourn to Regular Meeting to be held July 20, 2023, 8:30 a.m. at the Ventura Regional Sanitation District office.