

VENTURA REGIONAL SANITATION DISTRICT
Minutes of the Special Meeting of September 7, 2023
4105 W. Gonzalez Road, Oxnard, California

Chairperson Kildee called the meeting to order at 8:43 a.m.

1. Roll Call: The Clerk of the Board called the roll. The following Board Members were present:

Doug Halter, City of Ventura
Carlos Juarez, City of Santa Paula
Rachel Lang, City of Ojai
Martha McQueen-Legohn, City of Port Hueneme
Kevin Kildee, City of Camarillo
David Newman, City of Thousand Oaks
Bert Perello, City of Oxnard
Christina Villaseñor, City of Fillmore
William Ulrich, Special Districts

Staff Present: Chris Theisen, General Manager; Robert Kwong, Legal Counsel; Tina Rivera, Director of Finance; Richard Jones, Director of Operations; and Mayra Rodriguez, Interim Clerk of the Board

2. Pledge of Allegiance: The pledge was led by Director William Ulrich.

3. Agenda Review:

General Manager Chris Theisen announced a clerical error on the Agenda title that should read "Notice of Meeting" and not "Notice of Special Meeting".

Director Villaseñor, pointed that under the Agenda item No. 10, Future Meetings, Seminars and Conferences, the Regular Board Meeting reads October 15, 2023 and should read October 19, 2023.

It was moved by Director Newman, seconded by Director Perello to approve the Agenda as corrected. ROLL CALL VOTE: Motion carried 9-0 (FOR: Halter, Juarez, Lang, McQueen-Legohn, Newman, Perello, Ulrich, Villaseñor and Kildee.)

4. Public Comment:

None.

CONSENT AGENDA (Item 5 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

5. Approval of Minutes: August 23, 2023 Special Meeting

It was moved by Director Halter, seconded by Director Ulrich to approve the Consent Agenda as presented. ROLL CALL VOTE: Motion carried 7-0-2 (FOR: Halter, Juarez,

Newman, Perello, Ulrich, Villaseñor and Kildee). Directors Lang and McQueen-Legohn abstained.

REGULAR AGENDA (Items 6 and 7)

6. Consideration and Approval of FY 2023-24 Budget Adjustment and Increased Appropriations for Toland Road Landfill Leachate Hauling and Disposal Services by Waste Management Environmental.

Richard Jones, Director of Operations, gave the staff report.

It was moved by Director Perello, seconded by Director Halter to consider, and approve the FY 2023-24 Budget Adjustment in the amount of \$420,000 for additional appropriations needed to fund leachate hauling and disposal.. ROLL CALL VOTE: Motion Carried 9-0 (FOR: Halter, Juarez, Lang, McQueen-Legohn, Newman, Perello, Ulrich, Villaseñor and Kildee.)

7. Consideration and Approval of FY 2023-24 Budget Adjustment and Increased Appropriations for Toland Road Landfill Condensate Hauling and Disposal Services by Waste Management Environmental

Richard Jones, Director of Operations, gave the staff report.

It was moved by Director Newman, seconded by Director Villaseñor to consider and approve FY 2023-24 Budget adjustment in the amount of \$246,000 for additional appropriations needed to fund Toland Road Landfill condensate hauling and disposal.. ROLL CALL VOTE: Motion Carried 9-0 (FOR: Halter, Juarez, Lang, McQueen-Legohn, Newman, Perello, Ulrich, Villaseñor and Kildee.)

INFORMATION ITEMS (Items 8 through 10)

8. Disbursement Report: None

9. Investment Report: None

10. Future Meetings, Seminars and Conferences

- Sept. 21, 2023, 8:30 a.m. – Regular Board Meeting, District Office
- Oct. 3, 2023, 8:30 a.m. – P&F Committee Meeting, District Office
- Oct. 5, 2023, 8:30 a.m. – Regular Board Meeting, District Office
- Oct. 19, 2023, 8:30 a.m. – Regular Board Meeting, District Office

Director Villaseñor, Lang and Newman announced they will be not be in attendance at the September 21, 2023 Regular Board meeting.

It was moved by Director Villaseñor, seconded by Director McQueen Legohn, to receive and file Information Items. ROLL CALL VOTE: Motion Carried 9-0 (FOR: Halter, Juarez, Lang, McQueen-Legohn, Newman, Perello, Ulrich, Villaseñor and Kildee.)

ORAL REPORTS (Items 11 through 14)

11. Regulatory Compliance Report (none)
12. Committee Reports (none)
13. Board Member Comments and Future Agenda Items (none)
14. General Manager Comments

Chris Theisen, General Manager, updated the Board on the progress of meeting certain conditions in Toland Road Landfill Conditional Use Permit:

- Condition 55b: Offsite Air Monitoring. The data collection continues. The collection period is May 2023 to October 2023.
- Condition 57: Dust Control Monitoring. The data collection continues. The one-year collection period began in March 2023.

CLOSED SESSION (Item 15 only)

At 9:14 a.m., Legal Counsel Robert Kwong announced that it was the intention of the Ventura Regional Sanitation District Board of Directors to meet in closed session to consider the following items:

15. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code § 54957)
Title: General Manager.

The Board met in closed session matters at 9:14 a.m. and reconvened in Open Session at 11:06 a.m., with no reportable action taken on the closed session matter.

ADJOURNMENT: With no further business, the meeting was adjourned at 11:06 a.m. to the Regular Meeting to be held October 5, 2023, 8:30 a.m. at the Ventura Regional Sanitation District office.

Prepared by:

Approved:

Mayra Rodriguez
Interim Clerk of the Board

Kevin Kildee, Chairperson
Ventura Regional Sanitation District

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