



Board of Directors

Kevin Kildee
Chairperson
Camarillo

Laura Hernandez
Vice-Chairperson
Port Hueneme

Doug Halter
Ventura

Carlos Juarez
Santa Paula

Rachel Lang
Ojai

David Newman
Thousand Oaks

Bert Perello
Oxnard

William Ulrich
Special Districts

Christina Villaseñor
Fillmore

Staff

Chris Theisen
General Manager

Robert N. Kwong
General Counsel

Juliet Rodriguez
Clerk of the Board

Mission Statement

The Ventura Regional Sanitation District is a non-tax-supported public agency providing sanitation services. We offer the highest quality service at the lowest possible cost for our customers, and we will provide solutions by involving our staff, our customers, and our community.

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ventura Regional Sanitation District Board of Directors will hold a **REGULAR MEETING** on **Thursday, December 7, 2023, at 8:30 a.m.**, at the Ventura Regional Sanitation District office, 4105 W. Gonzalez Road, Oxnard, California. The business to be transacted is as follows:

AGENDA

The Board agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4642 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, at www.vrsd.com.

1. Call Meeting to Order, Roll Call
2. Pledge of Allegiance
3. Agenda Review (General Manager/Board of Directors)
Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.
4. Public Comment (Items not on the agenda – 5 minute limit)
Opportunity for members of the public to briefly address the Board on items NOT on the agenda. In accordance with Government Code Section 54953(a). Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name and address for the record, and address the item being considered in as brief, clear, and concise a manner as possible.

PRESENTATION (Item 5 and 6)

5. Certificate of Appreciation Presented to William Ulrich Ending Term on the VRSD Board.
6. Certificate of Appreciation Presented to Juliet Rodriguez, Clerk of The Board on her Retirement.

CONSENT AGENDA (Item 7 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

7. Approval of Minutes: November 16, 2023 Regular Meeting

REGULAR AGENDA (Items 8 through 10)

8. Receive and File VRSD FY 2022-2023 Annual Comprehensive Financial Report
Receive and File the Fiscal Year 2022-23 Annual Comprehensive Financial Report prepared for VRSD.
9. Consideration and Approval of Amendment No. 1 to Professional Services Agreement (VRSD Chloride Source Study) with the City of Santa Paula for Phase 2 of The Chloride Source Identification Study
Approve, and Authorize the Board Chairperson to sign, Amendment No. 1 to Professional Services Agreement (VRSD Chloride Source Study) with the City of Santa Paula for Phase 2 of the chloride source identification study in an amount estimated at \$52,677 in a form acceptable to the VRSD General Counsel.
10. Proposed 2024 Ventura Regional Sanitation District Board of Directors Board Meeting Calendar
Discuss, adopt and direct staff on the proposed 2024 Board meeting calendar.

INFORMATION ITEMS (Items 11 through 13)

It is recommended that the Board receive and file the following:

11. Disbursement Report: None
12. Investment Report: None
13. Future Meetings, Seminars and Conferences
 - ♦ Dec 21, 2023, 8:30 a.m. – Regular Board Meeting, District Office
 - ♦ Jan 2, 2024, 8:30 a.m. – P&F Committee Meeting, District Office
 - ♦ Jan 4, 2024, 8:30 a.m. – Regular Board Meeting, District Office

- ♦ Jan 18, 2024, 8:30 a.m. – Regular Board Meeting, District Office
- ♦ Jan 24-26, 2024 League of California Cities New Mayors & Council Members Conference
- ♦ Jan 24-26, 2024 California Association of Sanitation Agencies (CASA) Winter Conference
- ♦ Feb 6, 2024, 8:30 a.m. – P&F Committee Meeting, District Office

ORAL REPORTS (Items 14 through 17)

It is recommended that the Board receive and file the following:

14. Regulatory Compliance Report (none)
15. Committee Reports (none)
16. Board Member Comments and Future Agenda Items
Opportunity for Board members to briefly comment on matters they deem appropriate to the business of VRSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her own activities related to the VRSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to the VRSD business. The Board may also direct staff to place a matter of business on a future VRSD Board agenda.
17. General Manager Comments
Brief announcements and report on General Manager and VRSD workforce activities.

ADJOURNMENT: Adjourn to Regular Meeting to be held December 21, 2023, 8:30 a.m. at the Ventura Regional Sanitation District office.

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