

VENTURA REGIONAL SANITATION DISTRICT
Minutes of the Regular Meeting of November 2, 2023
4105 W. Gonzalez Road, Oxnard, California

Chairperson Kildee called the meeting to order at 8:37 a.m.

Before the Roll Call was taken, Clerk of the Board Juliet Rodriguez turned over the meeting to Acting Clerk of the Board Mayra Rodriguez, who will now assume Clerk responsibilities.

1. Roll Call: The Acting Clerk of the Board called the roll. The following Board Members were present:

Doug Halter, City of Ventura
Carlos Juarez, City of Santa Paula
Martha McQueen-Legohn, City of Port Hueneme
Kevin Kildee, City of Camarillo
Bert Perello, City of Oxnard
Christina Villaseñor, City of Fillmore

Absent: Directors Rachel Lang, City of Ojai, David Newman, City of Thousand Oaks, and William Ulrich, Special Districts.

Staff Present: Chris Theisen, General Manager; Robert Kwong, Legal Counsel; Tina Rivera, Director of Finance; Richard Jones, Director of Operations, Juliet Rodriguez, Clerk of the Board, and Mayra Rodriguez, Interim Clerk of the Board

2. Pledge of Allegiance: The pledge was led by Director Christina Villaseñor.

3. Agenda Review:

No changes were made.

It was moved by Director Villaseñor, seconded by Director Juarez to approve the Agenda. ROLL CALL VOTE: Motion carried 6-0 (FOR: Halter, Juarez, McQueen-Legohn, Perello, Villaseñor and Kildee.)

4. Public Comment:

None.

PRESENTATION (Item 5 only)

5. Receive and File PFM Asset Management, LLC – 3rd Quarter Review of VRSD Investment Portfolio

Sarah Meacham, PFM Asset Management, gave the presentation.

It was moved by Director Halter, seconded by Director Villaseñor to receive and file the report. ROLL CALL VOTE: Motion carried 6-0 (FOR: Halter, Juarez, McQueen-Legohn, Perello, Villaseñor and Kildee).

CONSENT AGENDA (Item 6 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

6. Approval of Minutes: September 7, 2023 Regular Meeting

It was moved by Director Halter, seconded by Director Juarez to approve the Consent Agenda as presented. : Motion carried 6-0 (FOR: Halter, Juarez, McQueen-Legohn, Perello, Villaseñor and Kildee.)

REGULAR AGENDA (Items 7 and 8)

7. Receive and File District Staff Report on the Emergency Repair of the Liner and Anchor Trench of the Phase 3B-II for the Toland Road Landfill; and Ratify Contract with Pride Construction in an Amount not to Exceed \$218,365.00

Richard Jones, Director of Operations, gave the staff report.

It was moved by Director Perello, seconded by Director McQueen-Legohn to 1. Receive and file staff report on the on-going emergency repair of the Liner and Anchor Trench of Phase 3B-II for the Toland Road Landfill; and 2. Ratify Contract No. 23-004 with Pride Construction in an amount not to exceed \$218,365.00 for the emergency repair of the Liner and Anchor Trench of Phase 3B-II for the Toland Road Landfill.

ROLL CALL VOTE: Motion carried 6-0 (FOR: Halter, Juarez, McQueen-Legohn, Perello, Villaseñor and Kildee.)

8. Receive and File District Staff Report Regarding the Emergency Repair of the Front Gate for the Toland Road Landfill.

Richard Jones, Director of Operations, gave the staff report.

It was moved by Director Villaseñor, seconded by Director Perello to receive and file the staff report regarding the emergency repair of the damaged front gate at the Toland Road Landfill. ROLL CALL VOTE: Motion carried 6-0 (FOR: Halter, Juarez, McQueen-Legohn, Perello, Villaseñor and Kildee.)

INFORMATION ITEMS (Items 9 through 11)

9. Disbursement Report: August and September 2023

10. Investment Report: August and September 2023

11. Future Meetings, Seminars and Conferences:

- Nov 7, 2023, 8:30 a.m. – P&F Committee Meeting, District Office
- Nov 16, 2023, 8:30 a.m. – Regular Board Meeting, District Office
- Dec 4, 2023, TBD – Special District Meeting, TBD

- Dec 5, 2023, 8:30 a.m. – P&F Committee Meeting, District Office
- Dec 7, 2023, 8:30 a.m. – Regular Board Meeting, District Office
- Dec 21, 2023, 8:30 a.m. – Regular Board Meeting, District Office

It was moved by Director Halter, seconded by Director Villaseñor to receive and file Information Items. ROLL CALL VOTE: Motion carried 6-0 (FOR: Halter, Juarez, McQueen-Legohn, Perello, Villaseñor and Kildee).

ORAL REPORTS (Items 12 through 15)

12. Regulatory Compliance Report (none)
13. Committee Reports (none)
14. Board Member Comments and Future Agenda Items

Director Bert Perello reported attending a Ventura Council of Governments (VCOG) meeting with Vice-Chair Hernandez.

15. General Manager Comments

Chris Theisen, General Manager, reported attending the Saticoy Sanitary District meeting on October 18th to update their board that the VRSD District is stable and will continue to provide wastewater services.

Mr. Theisen also provided an update on the Gas Right Issues. The District is collecting additional data for the RFP in hopes of more favorable proposals.

The Board was also updated on the Toland Road Landfill Conditional Use Permit:

- Condition 55b: Offsite Air Monitoring. The data collection has finalized, and the consultant is currently working on the report to share with the Board.
- Condition 57: Dust Control Monitoring. The data collection continues. The one-year collection period began in March 2023 and is projected to end February 2024.

CLOSED SESSION (Item 16 and 17)

At 9:32 a.m., Legal Counsel Robert Kwong announced that it was the intention of the Ventura Regional Sanitation District Board of Directors to meet in closed session to consider the following items:

16. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)-(d)(4). One Case.

17. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code § 54957)
Public Employee Performance Evaluation – General Counsel

The Board met in closed session matters at 9:32 a.m. and reconvened in Open Session at 9:59 a.m., with no reportable action taken on Closed Session Item No. 16. Closed Session Item No. 17 was continued.

ADJOURNMENT: With no further business, the meeting was adjourned at 11:06 a.m. to the Regular Meeting to be held November 16, 2023, 8:30 a.m. at the Ventura Regional Sanitation District office.

Prepared by:

Approved:

Mayra Rodriguez
Acting Clerk of the Board

Kevin Kildee, Chairperson
Ventura Regional Sanitation District