

**VENTURA REGIONAL SANITATION DISTRICT**  
Minutes of the Regular Meeting of November 16, 2023  
4105 W. Gonzalez Road, Oxnard, California

Chairperson Kildee called the meeting to order at 8:33 a.m.

1. Roll Call: The Acting Clerk of the Board called the roll. The following Board Members were present:

Doug Halter, City of Ventura  
Carlos Juarez, City of Santa Paula  
Rachel Lang, City of Ojai  
Laura Hernandez, City of Port Hueneme  
David Newman, City of Thousand Oaks  
Bert Perello, City of Oxnard  
William Ulrich, Special Districts  
Christina Villaseñor, City of Fillmore  
Kevin Kildee, City of Camarillo

Staff Present: Chris Theisen, General Manager; Robert Kwong, Legal Counsel; Tina Rivera, Director of Finance; Richard Jones, Director of Operations, and Mayra Rodriguez, Acting Clerk of the Board.

2. Pledge of Allegiance: The pledge was led by Director Newman.

3. Agenda Review:

No changes were made.

*It was moved by Director Perello, seconded by Director Villaseñor, to approve the Agenda Review. ROLL CALL VOTE: Motion carried 9-0 (FOR: Halter, Juarez, Lang, Hernandez, Newman, Perello, Ulrich Villaseñor and Kildee.)*

4. Public Comment:

None.

**CONSENT AGENDA** (Item 5 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

5. Approval of Minutes: November 2, 2023 Regular Meeting

No changes were made.

*It was moved by Director Perello, seconded by Director Villaseñor, to approve the Consent Agenda as presented. ROLL CALL VOTE: Motion carried 8-1-0 (FOR: Halter, Juarez, Lang, Newman, Perello, Ulrich Villaseñor and Kildee.) Abstain: Laura Hernandez.*

**REGULAR AGENDA** (Item 6 only)

6. VRSD Holiday Facility Closures for Calendar Year 2024

Chris Theisen, General Manager, provided the report and answered questions.

*It was moved by Director Halter, seconded by Director Newman, to approve the Agenda. ROLL CALL VOTE: Motion carried 9-0 (FOR: Halter, Juarez, Lang, Hernandez, Newman, Perello, Ulrich Villaseñor and Kildee.)*

**INFORMATION ITEMS** (Items 7 through 9)

7. Disbursement Report: October 2023

8. Investment Report: October 2023

9. Future Meetings, Seminars and Conferences:

- Dec 4, 2023 – Special District Meeting, Ojai
- Dec 5, 2023, 8:30 a.m. – P&F Committee Meeting, District Office
- Dec 7, 2023, 8:30 a.m. – Regular Board Meeting, District Office
- Dec 21, 2023, 8:30 a.m. – Regular Board Meeting, District Office

Director Halter announced he will not be attending the Board meeting for December 21, 2023.

*It was moved by Director Halter, seconded by Director Newman to receive and file Information Items. ROLL CALL VOTE: Motion carried 9-0 (FOR: Halter, Juarez, Lang, Hernandez, Newman, Perello, Ulrich Villaseñor and Kildee.)*

**ORAL REPORTS** (Items 10 through 15)

10. Regulatory Compliance Report (none)

11. Committee Reports (none)

12. Board Member Comments and Future Agenda Items

Director Villaseñor asked for an update on the Installation of the new flare at the Toland Road Landfill. Richard Jones, Director of Operations, indicated that startup testing is underway and that the Board should expect additional updates in future board meetings.

Director Juarez, asked about the applicability of legislation associated with Per-

and Polyfluoroalkyl Substances (PFAS) at the Toland Road Landfill. Robert Kwong, Legal Counsel, provided a brief legislative and litigation update on PFAS and committed to staying abreast of this subject on behalf of the District.

13. General Manager Comments

Chris Theisen, General Manager reported the below:

- Condition 55b: Offsite Air Monitoring. The data collection has finalized, and the consultant is currently working on the report to share with the Board.
- Condition 57: Dust Control Monitoring. The data collection continues. The one-year collection period began in March 2023 and is projected to end February 2024.

*It was moved by Director Juarez, seconded by Director Villaseñor to receive and file Information Items. ROLL CALL VOTE: Motion carried 9-0 (FOR: Halter, Juarez, Lang, Hernandez, Newman, Perello, Ulrich Villaseñor and Kildee.)*

**CLOSED SESSION** (Item 16)

At 8:55 a.m., Legal Counsel Robert Kwong announced that it was the intention of the Ventura Regional Sanitation District Board of Directors to meet in closed session to consider the following items:

16. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code § 54957)  
Public Employee Performance Evaluation – General Counsel

The Board met in closed session on this matter. And adjourned out of Closed Session at 10:19 a.m., with no reportable action taken on Closed Session Item No. 16.

ADJOURNMENT: With no further business, the meeting was adjourned at 10:19 a.m. to the Regular Meeting to be held December 7, 2023, 8:30 a.m. at the Ventura Regional Sanitation District office.

Prepared by:

Approved:

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Mayra Rodriguez  
Acting Clerk of the Board

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Kevin Kildee, Chairperson  
Ventura Regional Sanitation District

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