



December 7, 2023

Board of Directors
Ventura Regional Sanitation District
Ventura, California

PROPOSED 2024 VENTURA REGIONAL SANITATION DISTRICT BOARD OF DIRECTORS BOARD MEETING CALENDAR

RECOMMENDATION

Discuss, adopt, and direct staff on the proposed 2024 Board meeting calendar.

FISCAL IMPACT

Each VRSD Board Meeting costs approximately \$3,000 in District time and resources to prepare for, notice, and hold.

BACKGROUND/ANALYSIS

Pursuant to both VRSD Bylaws, Art. VII, Section 1 and VRSD Resolution No. 92 your Board's regular meeting date and time is established as the first and third Thursdays of each month at 8:30 a.m. In addition, your Board traditionally takes a summer recess in August of each year.

Based on these provisions, the proposed Board meeting schedule for 2024 is presented for the Board's consideration as follows:

- January 4 and 18
- February 1 and 15
- March 7 and 21
- April 4 and 18
- May 2 and 16
- June 6 and 20
- July 4* and 18
- August (Dark)
- September 5 and 19
- October 3 and 17
- November 7 and 21
- December 5 and 19

*The July 4th Board meeting lands on a Holiday, therefore no Board meeting will be scheduled.

Staff researched the scheduled dates of conferences that VRSD Board members typically attend through their respective City or Special District or through VRSD. The following conferences are scheduled for 2024:

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|----------------|--|
| Jan. 24-26 | California Association of Sanitation Agencies (CASA) Winter Conference, Palm Springs |
| Jan. 24-26 | League of California Cities New Mayors & Council Members Academy, Monterrey, CA |
| July 31- Aug 2 | California Association of Sanitation Agencies (CASA) Annual Conference, Monterey, CA |
| Sept. 9-12 | California Special District's Association (CSDA) Annual Conference, Indian Wells, CA |
| Sept. 20-22 | League of California Cities Annual Conference, Long Beach, CA |

Finally, please also know that regular meetings may be canceled and that special meetings of the Board may be added to this schedule.

This letter has been reviewed by Legal Counsel as to form.

If you should have any questions or need additional information, please contact me by phone at (805) 658-4638 or via email at Clerk@vrsd.com.

Mayra Rodriguez
Mayra Rodriguez (Nov 30, 2023 16:27 PST)

MAYRA RODRIGUEZ, ACTING CLERK OF THE BOARD

APPROVED FOR FISCAL IMPACT: 
Alvertina Rivera, Director of Finance

APPROVED FOR AGENDA: 
Chris Theisen, General Manager

Attachments: None