



Board of Directors

David Newman
Chairperson
City of Thousand Oaks

Christina Villaseñor
Vice-Chairperson
Fillmore

Bert Perello
Oxnard

Bob Nast
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Carlos Juarez
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Doug Halter
Ventura

Kevin Kildee
Camarillo

Martha McQueen-
Legohn
Port Hueneme

Staff

Chris Theisen
General Manager

Robert N. Kwong
General Counsel

Mayra Rodriguez
Clerk of the Board

Mission Statement

The Ventura Regional Sanitation District is a non-tax-supported public agency providing sanitation services. We offer the highest quality service at the lowest possible cost for our customers, and we will provide solutions by involving our staff, our customers, and our community.

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ventura Regional Sanitation District Board of Directors will hold a **REGULAR MEETING** on **Thursday, March 7, 2024 at 8:30 a.m.**, at the Ventura Regional Sanitation District office, 4105 W. Gonzalez Road, Oxnard, California. The business to be transacted is as follows:

AGENDA

The Board agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4642 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, at www.vrsd.com.

1. Call Meeting to Order, Roll Call
2. Pledge of Allegiance
3. Agenda Review (General Manager/Board of Directors)
Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.
4. Public Comment (Items not on the agenda – 5 minute limit)
Opportunity for members of the public to briefly address the Board on items NOT on the agenda. In accordance with Government Code Section 54953(a). Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name and address for the record, and address the item being considered in as brief, clear, and concise a manner as possible.

CONSENT AGENDA (Item 5 and 6) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

5. Approval of Minutes: February 15, 2024 Regular Meeting
6. Report Regarding Bad Debt Written-Off
Receive and file report of accounts written-off under General Manager authority.

REGULAR AGENDA (Items 7 through 11)

7. 2024 Board Committee Appointments
 - A. Approve appointment of Chairperson Newman, Vice Chairperson Villaseñor, and former Chairperson Kildee to the Executive Committee; and
 - B. Approve Chairperson Newman's appointments to the Facilities Committee, Personnel & Finance Committee, and Ventura County Regional Energy Alliance.
8. Approval of California Office of Emergency Services Designation of Applicant's Agency Resolution for Federal and State Financial Assistance for Declared Emergencies

Approve, and Direct the Ventura Regional Sanitation District (VRSD) Clerk of the Board to certify the California Office of Emergency Services (Cal OES) "Designation of Applicant's Agent Resolution for Non-State Agencies" (copy attached), which will renew VRSD's authorization for the VRSD General Manager, Director of Operations, and Director of Finance to act on behalf of VRSD in applying for federal and state government assistance in response to all open and future disasters for a period of up to three years.
9. Consideration and Approval of FY 2023-24 Budget Adjustment of \$212,238 for Additional Appropriations for Toland Road Landfill Leachate Hauling and Disposal

Consider and Approve FY 2023-24 Budget adjustment in the amount of \$212,238 for additional appropriations needed to fund leachate hauling and disposal.

10. Approval of the Redesign of Toland Road Landfill Cell 4C; Authorization to Obtain Design Approval from the Los Angeles Regional Water Quality Control Board; Approval of the Plans and Specifications for Toland Road Landfill Cell 4C Construction; Authorize Staff to Obtain Competitive Bids, and Direct District Staff to Evaluate Funding Strategies for \$7.3 million dollars and Direct District Staff to Evaluate Funding Strategies for 7.3 Million

Staff recommends that the Board:

- A. Receive and File staff report on the design and construction of Toland Road Landfill Cell 4C Project;
 - B. Approve the redesign of Cell 4C to include recovering air space;
 - C. Authorize staff to seek the Los Angeles Regional Water Quality Control Board's approval of the design of Cell 4C;
 - D. Approve the plans and specifications for bidding and construction,
 - E. Authorize staff to obtain competitive bids for the construction of Cell 4C; and
 - F. Direct staff to evaluate funding strategies for the additional \$7.3 million needed for the Cell 4C Construction.
11. Approve VRSD Board Resolution No. 24-01 and Authorize Execution of Pledge of Revenue Agreement with CalRecycle Addressing Financial Assurance for Postclosure Maintenance and Corrective Action for the Toland Landfill
- A. Approve VRSD Board Resolution No. 24-01 Financial Assurance for Postclosure Maintenance and Corrective Action of the Toland Landfill
 - B. Authorize the General Manager to Execute Pledge of Revenue Agreement for Toland Landfill

INFORMATION ITEMS (Items 12 through 14)

It is recommended that the Board receive and file the following:

- 12. Disbursement Report: None
- 13. Investment Report: None
- 14. Future Meetings, Seminars and Conferences
 - March 7, 2024, 8:30am- Regular Board Meeting
 - March 21, 2024, 8:30am- Regular Board Meeting

- April 2, 2024, 8:30 a.m. – P&F Committee Meeting, District Office
- April 4, 2024, 8:30am- Regular Board Meeting
- April 18, 2024, 8:30am- Regular Board Meeting
- May 2, 2024, 8:30 a.m. - Regular Board Meeting
- May 7, 2024, 8:30 a.m. – P&F Committee Meeting, District Office

ORAL REPORTS (Items 15 through 18)

It is recommended that the Board receive and file the following:

15. Regulatory Compliance Report
16. Committee Reports (none)
17. Board Member Comments and Future Agenda Items
Opportunity for Board members to briefly comment on matters they deem appropriate to the business of VRSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her own activities related to the VRSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to the VRSD business. The Board may also direct staff to place a matter of business on a future VRSD Board agenda.
18. General Manager Comments
Brief announcements and report on General Manager and VRSD workforce activities.

ADJOURNMENT: Adjourn to Regular Meeting to be held March 21, 2024, 8:30 a.m. at the Ventura Regional Sanitation District office.