



March 7, 2024

Board of Directors
Ventura Regional Sanitation District
Ventura, California

**APPROVAL OF CALIFORNIA OFFICE OF EMERGENCY SERVICES DESIGNATION
OF APPLICANT'S AGENCY RESOLUTION FOR FEDERAL AND STATE FINANCIAL
ASSISTANCE FOR DECLARED EMERGENCIES**

RECOMMENDATION

Approve, and Direct the Ventura Regional Sanitation District (VRSD) Clerk of the Board to certify the California Office of Emergency Services (Cal OES) "Designation of Applicant's Agent Resolution for Non-State Agencies" (copy attached), which will renew VRSD's authorization for the VRSD General Manager, Director of Operations, and Director of Finance to act on behalf of VRSD in applying for federal and state government assistance in response to all open and future disasters for a period of up to three years.

FISCAL IMPACT

The Board's decision to renew authorization of the above resolution will have a material effect on VRSD's ability to secure federal and state financial assistance in connection with pending and future applications with the Federal Emergency Management Agency (FEMA) and Cal OES. Such financial assistance could range from several thousand dollars to hundreds of thousands of dollars, depending on the scope of individual federal or state-declared emergencies or disasters.

BACKGROUND/ANALYSIS

In the past three years, VRSD has applied for federal and state financial assistance in response to damages caused by the COVID-19 Pandemic, a government-declared disaster. Part of the application process includes submission of a resolution by the Clerk of the Board (with the Board's approval) that authorizes up to three (3) individuals to act on behalf of VRSD. Your Board last approved such a resolution in March of 2021, and the three-year effective period of that resolution will expire in a few days. An updated resolution is required in order for staff to complete pending applications and to be eligible to apply for future assistance as needed. Therefore, staff is recommending the Board's approval to renew the authorization for an additional three years.

In addition to naming the titles of individuals authorized to act on behalf of VRSD, the Designation of Applicant's Agent resolution for Non-State Agencies now requires the names of three members of the governing body who approved the document. Staff included the Chairperson (Director Newman), the Vice Chairperson (Director Villasenor) and the most recent past Chairperson (Director Kildee).

This letter has been reviewed by Legal Counsel as to form.

If you should have any questions or need additional information, please contact me at (805) 658-4646 or via email at TinaRivera@vrsd.com.



ALVERTINA RIVERA, DIRECTOR OF FINANCE

APPROVED FOR AGENDA:



Chris Theisen, General Manager

Attachments: Cal OES Form 130 - Designation of Applicant's Agent Resolution for Non-State Agencies

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE Board of Directors OF THE Ventura Regional Sanitation District
(Governing Body) (Name of Applicant)

THAT General Manager, OR
(Title of Authorized Agent)

Director of Operations, OR
(Title of Authorized Agent)

Director of Finance
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the Ventura Regional Sanitation District, a public entity
(Name of Applicant)

established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the Ventura Regional Sanitation District, a public entity established under the laws of the State of California,
(Name of Applicant)

hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

☒ This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.

☐ This is a disaster specific resolution and is effective for only disaster number(s) _____

Passed and approved this 7th day of March, 2024

David Newman, Chairperson of the Board

(Name and Title of Governing Body Representative)

Laura Villasenor, Vice Chairperson of the Board

(Name and Title of Governing Body Representative)

Kevin Kildee, Board Member

(Name and Title of Governing Body Representative)

CERTIFICATION

I, Mayra Rodriguez, duly appointed and Clerk of the Board of
(Name) (Title)

Ventura Regional Sanitation District, do hereby certify that the above is a true and correct copy of a
(Name of Applicant)

Resolution passed and approved by the Board of Directors of the Ventura Regional Sanitation District
(Governing Body) (Name of Applicant)

on the 7th day of March, 2024

(Signature)

Clerk of the Board

(Title)

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