

VENTURA REGIONAL SANITATION DISTRICT
Minutes of the Regular Meeting of October 3, 2024
4105 W. Gonzalez Road, Oxnard, California

Chair Newman, called the meeting to order at 8:30 a.m.

1. Roll Call: The Clerk of the Board called the roll. The following Board Members were present:

Bert Perello, City of Oxnard
Bob Nast, Special Districts
Martha McQueen-Legohn, City of Port Hueneme
Doug Halter, City of Ventura
David Newman, City of Thousand Oaks
Christina Villaseñor, City of Fillmore
Carlos Juarez, City of Santa Paula

Kevin Kildee, City of Camarillo arrived at 8:32

Absent: David Whitman, City of Ojai

Staff Present: Chris Theisen, General Manager; Robert Kwong, Legal Counsel, Richard Jones, Director of Operations, Tina Rivera, Director of Finance and Kristin Rupprecht, Acting Clerk of the Board.

2. Pledge of Allegiance: The pledge was led by Director Perello.

3. Agenda Review:

Chris Theisen, General Manager noted that in Item 6, Page 20 is extraneous as it is a duplication of page 50; and he suggested that Items 12 and 13 be switched in order.

It was moved by Director Perello, seconded by Director Halter, to approve the Agenda Review. ROLL CALL VOTE: Motion carried 6-0 (FOR: Halter, Kildee, Nast, McQueen-Legohn, Juarez, Perello, Villaseñor and Newman.)

4. Public Comment:

None.

CONSENT AGENDA (Item 5 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

5. Approval of Minutes: September 19, 2024, Regular Meeting

It was moved by Director Kildee, seconded by Director Villaseñor, to approve the Agenda as presented. ROLL CALL VOTE: Motion carried 8-0 (FOR: Halter, Kildee, Nast, McQueen-Legohn, Juarez, Perello, Villaseñor and Newman.)

REGULAR AGENDA (Items 6 through 9)

6. Consider And Approve Eight Proposed Change Orders To VRSD Contract No. 24-001 With Sukut Construction, LLC For Construction Services Related To Phase 4c Liner Expansion Of The Toland Road Landfill

Richard Jones, Director of Operations provided the staff report with a PowerPoint presentation.

It was moved by Director Halter, seconded by Director McQueen-Legohn, to approve, and direct VRSD staff to sign and issue Change Orders 001 through 008 to VRSD Contract No. 24-001 with Sukut Construction, LLC in the aggregate amount of \$1,500,889; and approve an additional contract contingency amount of \$299,111 for a total contract increase of \$1,800,000; and approve a modified total contract price not to exceed \$11,148,121 for the Landfill Phase 4C liner Expansion Project at the Toland Road Landfill. ROLL CALL VOTE: Motion carried 8-0 (FOR: Halter, Kildee, Nast, McQueen-Legohn, Juarez, Perello, Villaseñor and Newman.)

INFORMATION ITEMS (Items 7 through 9)

It is recommended that the Board receive and file the following:

7. Disbursement Report: (None)
8. Investment Report: (None)
9. Future Meetings, Seminars and Conferences

- October 17, 2024 8:30 a.m. – Regular Board Meeting, District Office (This meeting is likely to be cancelled)
- November 5, 2024, 8:30 a.m.- P&F Committee Meeting, District Office
- November 7, 2024, 8:30 a.m.- Regular Board Meeting, District Office
- November 21, 2024, 8:30 a.m.- Regular Board Meeting, District Office

It was moved by Director Villaseñor, seconded by Director Kildee, to receive and file Information Items. ROLL CALL VOTE: Motion carried 7-0 (FOR: Halter, Perello, Nast, McQueen-Legohn, Kildee, Whitman and Newman.)

ORAL REPORTS (Items 10 through 13)

It is recommended that the Board receive and file the following:

10. Regulatory Compliance Report: (none)

11. Committee Reports: (None)

13. General Manager Comments (taken out of order)

General Manager Chris Theisen announced his planned resignation/retirement from VRSD to take place in early 2025 so as to give time for the Board to start and complete the process of finding his replacement. He then recommended that the Board direct the Executive Committee to initiate the process of searching for his replacement.

12. Board Member Comments and Future Agenda Items

The Board discussed the process of contracting with an executive search firm for the General Manager recruitment. The Board delegated the process of choosing a search firm to the Executive Committee, but it was noted that the Board would need to approve a contract for a search firm following the Committee's recommendation. The selected firm may be asked to perform a salary survey in addition to finding qualified candidates for the Board to interview.

In response to a question from Director Perello (Oxnard), Mr. Theisen asked Mr. Jones to update the board on the latest information regarding the Oxnard Golf Course (i.e., closed Coastal and Santa Clara Landfills) issues with the Los Angeles Regional Water Quality Control Board. Richard Jones, Director of Operations, reported that the consultant dug over 400 holes to check the landfill cover depth and found that the cover was intact with no problems noted. Cover was needed to be increased in some areas and it was determined that the observed trash was from windblown trash only and not from any exposed area on the landfill. Oxnard officials were told to replace wood chips in certain areas with plantings because wood chips allow more water to penetrate the ground. The post closure plan will be updated.

A report on the payment collection for the damage to the Toland Landfill gate was given by Director of Finance, Tina Rivera. She reported that the responsible company has been paying and has a balance of about \$6,000 which they intend to pay in full.

ADJOURNMENT: Adjournment at 9:50 a.m. The next Regular Meeting to be held November 7, 2024, at 8:30 a.m. at the Ventura Regional Sanitation District office.

Prepared by:

Approved:

**VENTURA REGIONAL SANITATION DISTRICT
MEETING MINUTES**

OCTOBER 3, 2024

Kristin Rupprecht
Acting Clerk of the Board

David Newman, Chairperson
Ventura Regional Sanitation District