

## Board of Directors

David Newman  
Chairperson  
*City of Thousand Oaks*

Christina Villaseñor  
Vice-Chairperson  
*Fillmore*

Bert Perello  
Oxnard

Andrew Nelson  
*Special Districts*

Leslie Cornejo  
*Santa Paula*

Andrew Whitman  
*Ojai*

Doug Halter  
*Ventura*

Kevin Kildee  
*Camarillo*

Martha McQueen-  
Legohn  
*Port Hueneme*

## Staff

Chris Theisen  
*General Manager*

Robert N. Kwong  
*General Counsel*

Mayra Rodriguez  
*Clerk of the Board*

## Mission Statement

The Ventura Regional Sanitation District is a non-tax-supported public agency providing sanitation services. We offer the highest quality service at the lowest possible cost for our customers, and we will provide solutions by involving our staff, our customers, and our community.

## NOTICE OF SPECIAL MEETING

**NOTICE IS HEREBY GIVEN** that the Ventura Regional Sanitation District Board of Directors will hold a **SPECIAL MEETING** on **Tuesday, July 1, 2025 at 8:30 a.m.**, at the Ventura Regional Sanitation District office, 4105 W. Gonzalez Road, Oxnard, California. The business to be transacted is as follows:

## A G E N D A

The Board agenda is posted at least 24 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4638 at least 24 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, at [www.vrsd.com](http://www.vrsd.com).

1. Call Meeting to Order, Roll Call
2. Pledge of Allegiance
3. Agenda Review (General Manager/Board of Directors)  
Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments
4. Public Comment (Items not on the agenda – 5 minute limit)  
Opportunity for members of the public to briefly address the Board on items NOT on the agenda. In accordance with Government Code Section 54953(a). Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name and address for the record, and address the item being considered in as brief, clear, and concise a manner as possible.

**REGULAR SESSION** (Item 5 and 6)

5. Consider Changing the Position Title of Mr. Pete Chartier from Water/Wastewater Superintendent to Water/Wastewater Operator IV with No Reduction in Salary or Benefits; and Approve Recruiting a Water/Wastewater Superintendent
  - A. Approve changing the position title of Mr. Pete Chartier from Water/Wastewater Superintendent to Water/Wastewater Operator IV with no reduction in pay or benefits.
  - B. Approve recruiting a Water/Wastewater Superintendent.
6. Consider and Approve Proposed Termination Agreement and Release of Onsite Wastewater Treatment Service Agreement by and Between Ventura Regional Sanitation District and Malibu Bay Club
  - A. Approve, and Authorize the Chairperson to sign, the Termination Agreement and Release of Onsite Wastewater Treatment System (OWTS) between the Ventura Regional Sanitation District and Malibu Bay Club.
  - B. Direct VRSD staff to continue to collect funds through real property assessments of the Malibu Bay Club parcels for the payment of the Installment Sales Agreement through the Ventura County Tax Roll as administered by the Treasurer-Tax Collector of the County of Ventura.
  - C. Authorize VRSD staff to pay off the full balance owed on the Installment Sales Agreement estimated to be approximately \$373,450 and transfer ownership of the OWTS to Malibu Bay Club.

**CLOSED SESSION** (Item 7 only)

It is the intention of the Ventura Regional Sanitation District to meet in closed session to consider the following item:

7. **PUBLIC EMPLOYEE APPOINTMENT**

Government Code section 54957, subdivision (b)

Title: General Manager

Closed session meeting with Fred Wilson, Ralph Anderson & Associates, to provide direction to him and staff on next steps for the employment agreement with proposed new General Manager.

**ADJOURNMENT:** Adjourn to Regular Meeting to be held July 17, 8:30 a.m. at the Ventura Regional Sanitation District office.