

VENTURA REGIONAL SANITATION DISTRICT

Minutes of the Regular Meeting of June 19, 2025

4105 W. Gonzales Road, Oxnard, California

Chair Newman, called the meeting to order at 8:30 a.m.

1. Roll Call: The Clerk of the Board called the roll. The following Board Members were present:

Leslie Cornejo, City of Santa Paula
Doug Halter, City of Ventura
Kevin Kildee, City of Camarillo
Andrew Nelson, Special Districts
David Newman, City of Thousand Oaks
Bert Perello, City of Oxnard
Christina Villaseñor, City of Fillmore (Walked in at 8:31am)

Absent: Andrew Whitman, City of Ojai, Martha McQueen-Legohn, City of Port Hueneme

Staff Present: Chris Theisen, General Manager; Robert Kwong, Legal Counsel, Richard Jones, Director of Operations, Tina Rivera, Director of Finance, and Mayra Rodriguez Clerk of the Board.

2. Pledge of Allegiance: The pledge was led by Director Halter.

3. Agenda Review:

No changes.

It was moved by Director Kildee, seconded by Director Perello, to approve to the Agenda Review. ROLL CALL VOTE: Motion carried 6-0 (FOR: Cornejo, Halter, Kildee, Nelson, Perello, and Newman).

4. Public Comment:

None.

CONSENT AGENDA (Item 5 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

5. Approval of Minutes: June 5, 2025 Regular Meeting

It was moved by Director Halter, seconded by Director Perello, to Approve to the Consent Agenda, as modified, ROLL CALL VOTE: Motion carried 7-0 (FOR: Cornejo, Halter, Kildee, Nelson, Perello, Villaseñor and Newman).

REGULAR AGENDA (Items 6 only)

6. Consider and Approve A VRSD Compensation Philosophy

Chris Theisen, General Manager provided staff report to the Board.

It was moved by Director Nelson, seconded by Director Cornejo, to approve the VRSD Compensation Philosophy as detailed in the board letter. ROLL CALL VOTE: Motion carried 7-0 (FOR: Cornejo, Halter, Kildee, Nelson, Perello, Villaseñor and Newman).

INFORMATION ITEMS (Items 7 through 9)

It is recommended that the Board receive and file the following:

7. Disbursement Report: May 2025
8. Investment Report: May 2025
9. Future Meetings, Seminars and Conferences
 - June 20, 2025, 8:30 a.m.—Special Board Meeting, District Office
 - July 1, 2025, 8:30 a.m. – P&F Committee Meeting, District Office
 - July 3, 2025, 8:30 a.m.— Regular Board Meeting, District Office
 - July 17, 2025, 8:30 a.m.— Regular Board Meeting, District Office
 - July 30-August 1, 2025, California Association of Sanitation Agencies (CASA) Annual Conference, San Diego, CA

It was moved by Director Kildee, seconded by Director Villaseñor to receive and file Information Items. ROLL CALL VOTE: Motion carried 7-0 (FOR: Cornejo, Halter, Kildee, Nelson, Perello, Villaseñor and Newman).

ORAL REPORTS (Items 10 through 13)

It is recommended that the Board receive and file the following:

10. Regulatory Compliance Report: None
11. Committee Reports: None
12. Board Member Comments and Future Agenda Items:

Director Nelson, suggested the District consider becoming a member of the

Ventura County Special Districts Association in the near future.

13. General Manager Comments

Chris Theisen, General Manager, reported the Classification and Compensation study had begun. The classification study is scheduled to be finalized in September and the compensation study is scheduled to be finalized in December.

Mr. Theisen also reported the published recruitment period for the Director of Operations recruitment had ended.

It was *moved by Director Kildee, seconded by Director Nelson*, to receive and file Oral reports Items. ROLL CALL VOTE: Motion carried 7-0 (FOR: Cornejo, Halter, Kildee, Nelson, Perello, Villaseñor and Newman).

CLOSED SESSION (Item 14 only)

It is the intention of the Ventura Regional Sanitation District Board of Directors to meet in closed session to consider the following items:

14. CLOSED SESSION – PUBLIC EMPLOYMENT (Gov. Code Section 54957(b)(1))
Title: General Manager

The Board convened to closed session at 9:32a.m. And adjourned out of closed session at 10:20 a.m. There was no closed session report since there was no reportable action taken on the closed session matter.

ADJOURNMENT: Adjourn to Special Meeting to be held June 20, 2025, 8:00 a.m. at the Ventura Regional Sanitation District office.

Prepared by:

Approved:

Mayra Rodriguez
Clerk of the Board

David Newman, Chairperson
Ventura Regional Sanitation District