

Board of Directors

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General Manager

Robert N. Kwong
General Counsel

Mayra Rodriguez
Clerk of the Board

Mission Statement

The Ventura Regional Sanitation District is a non-tax-supported public agency providing sanitation services. We offer the highest quality service at the lowest possible cost for our customers, and we will provide solutions by involving our staff, our customers, and our community.

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ventura Regional Sanitation District Board of Directors will hold a **REGULAR MEETING** on **Thursday, October 16, 2025 at 8:30 a.m.**, at the Ventura Regional Sanitation District office, 4105 W. Gonzalez Road, Oxnard, California. The business to be transacted is as follows:

A G E N D A

The Board agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4638 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, at www.vrzd.com.

1. Call Meeting to Order, Roll Call
2. Pledge of Allegiance
3. Agenda Review (General Manager/Board of Directors)
Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.
4. Public Comment (Items not on the agenda – 5 minute limit)
Opportunity for members of the public to briefly address the Board on items NOT on the agenda. In accordance with Government Code Section 54953(a). Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name and address for the record, and address the item being considered in as brief, clear, and concise a manner as possible.

CONSENT AGENDA (Item 5 only)

Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

5. Approval of Minutes: September 4, 2025, Regular Meeting

REGULAR Agenda (Items 6 and 7)

6. Request for Board of Directors' Ratification of Issuance of Purchase Order for \$26,520 to Pride Company for Repairs to The Toland Road Landfill Cell 4C Liner, and Approval of \$26,520 Budget Allocation

Recommendation:

- A. Ratify the issuance of an emergency Purchase Order under General Manager Authority to PRIDE Company for repairs to the Landfill Cell 4C Liner in the amount of \$26,520; and
- B. Approval of an additional budget allocation of \$26,520 in the FY 2025-26 Budget.

7. Receive and File VRSD Employee Health Care Costs; Provide Direction on Next Steps

Recommendation:

Receive and file information and provide direction to staff on how best to proceed.

INFORMATION ITEMS (Items 8 through 10)

It is recommended that the Board receive and file

- 8. Disbursement Report: August/ September 2025
- 9. Investment Report: August/ September 2025
- 10. Future Meetings, Seminars and Conferences

- November 3, 2025, Personnel and Salary Committee, 8:30 a.m., District Office
- November 6, 2025, 8:30 a.m.– Regular Board Meeting, District Office
- November 20, 2025, 8:30 a.m.– Regular Board Meeting, District Office
- December 1, 2025, 10:00 a.m.–Special District Board Meeting,

- Camrosa Water District.
- December 2, 2025, 8:30 a.m. – Personnel and Salary Committee, 8:30 a.m., District Office
 - December 4, 2025, 8:30 a.m. – Regular Board Meeting, District Office
 - December 18, 2025, 8:30 a.m. – Regular Board Meeting, District Office

ORAL REPORTS (Items 11 through 14)

It is recommended that the Board receive and file the following:

11. Regulatory Compliance Report: None
12. Committee Reports: None
13. Board Member Comments and Future Agenda Items
Opportunity for Board members to briefly comment on matters they deem appropriate to the business of VRSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her own activities related to the VRSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to the VRSD business. The Board may also direct staff to place a matter of business on a future VRSD Board agenda.
14. General Manager Comments
Brief announcements and report on General Manager and VRSD workforce activities.

CLOSED SESSION (Item 15 only)

15. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION pursuant to Government Code §54956.9(d)(2); One Case

ADJOURNMENT: Adjourn to Regular Meeting to be held November 6, 2025, 8:30 a.m. at the Ventura Regional Sanitation District office.