



Board of Directors

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Mission Statement

The Ventura Regional Sanitation District is a non-tax-supported public agency providing sanitation services. We offer the highest quality service at the lowest possible cost for our customers, and we will provide solutions by involving our staff, our customers, and our community.

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ventura Regional Sanitation District Board of Directors will hold a **REGULAR MEETING** on **Thursday June 4, 2026 at 8:30 A.M.**, at the Ventura Regional Sanitation District office, 4105 W. Gonzalez Road, Oxnard, California. The business to be transacted is as follows:

A G E N D A

The Board agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4638 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, at www.vrsd.com.

1. Call Meeting to Order, Roll Call

2. Pledge of Allegiance

3. Agenda Review (General Manager/Board of Directors)
Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.

4. Public Comment (Items not on the agenda – 5 minute limit)
Opportunity for members of the public to briefly address the Board on items NOT on the agenda, In accordance with Government Code Section 54953(a). Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name and address for the record, and address the item being considered in as brief, clear, and concise a manner as possible.

CONSENT AGENDA (Item 5 Only)

Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

5. Approval of Minutes: May 21, 2026, Regular Meeting

REGULAR AGENDA (Items 6 through 10)

6. Hold a Public Hearing on and Receive and File The Ventura Regional Sanitation District's Annual Position Vacancy Update and Recruitment and Retention Efforts Report In Compliance With Government Code Section 3502.3 (AB 2561)

Recommendations:

- A. Conduct a public hearing in accordance with VRSD Policy HR-1.1.17, to present information on the status of vacancies and recruitment and retention efforts at the District
- B. Receive and File the Ventura Regional Sanitation District's Annual Position Vacancy Update and Recruitment and Retention Efforts Report To Comply with Government Code Section 3502.3 (AB 2561)

7. Consider and Approve Proposed FY 2026/27 Budget Adjustments and Authorize the Use of Committed Reserves

Recommendation:

- A. Approve and authorize staff to make the recommended adjustments to the FY 2026/2027 Budget.
- B. Direct Staff to utilize the Operating Reserve and if necessary, the Board committed Toland Road Landfill Closure/Post Closure funds to ensure sufficient funding is available for Board approved items through FY 2026/2027.

8. Update on California Air Resources Board's Landfill Methane Regulation

Receive and file, an update on the California Air Resources Board (CARB) Landfill Methane Regulation (LMR) as it relates to VRSD active and closed landfills.

9. Approve Budget Allocation of \$65,756 to SCS Engineers / Field Services for Services Provided in Fiscal Year 2023/2024 for The Landfill Gas Flare Project at The Toland Road Landfill.
10. Approve and Authorize The Board Chair to Sign Amendment No. 2 to Ventura Regional Sanitation District (VRSD) Contract No. 26-001 with SCS Engineers, to Replace Approximately 2,000 Feet of Existing 24-Inch Landfill Gas Header Pipe, Adjacent to the West Channel Drainage System, in an Amount not to Exceed \$269,608.

Recommendation

- A. Approve and Authorize the Board Chair to sign Amendment No. 2 to VRSD Contract No. 26-001 with SCS Engineers to replace approximately 2,000 feet of existing 24-inch landfill gas header pipe adjacent to the west channel drainage system; in an amount not to exceed \$269,608.
- B. Approve a Budget allocation of \$269,608 from the Toland Road Landfill Fund for this project.

INFORMATION ITEMS (Items 11 through 13)

It is recommended that the Board receive and file

11. Disbursement Report: NONE
12. Investment Report: NONE
13. Future Meetings, Seminars and Conferences
 - June 18, 2026 8:30 a.m.- Regular Board Meeting, District Office
 - ~~July 2, 2026 8:30 a.m. - Regular Board Meeting, District Office - Cancelled~~
 - July 7, 2026 8:30 a.m. - Personnel and Finance Committee, District Office
 - July 16, 2026 8:30 a.m.- Regular Board Meeting, District Office
 - No Regular Meetings Scheduled for August

ORAL REPORTS (Items 14 through 17)

It is recommended that the Board receive and file the following:

14. Regulatory Compliance Report: None.
15. Committee Reports: None
16. Board Member Comments and Future Agenda Items
Opportunity for Board members to briefly comment on matters they deem appropriate to the business of VRSD. A Board member may ask a question of

staff for clarification, make a brief announcement, or make a brief report on his or her own activities related to the VRSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to the VRSD business. The Board may also direct staff to place a matter of business on a future VRSD Board agenda.

17. General Manager Comments:
Brief announcements and report on General Manager and VRSD workforce activities.

CLOSED SESSION (Item 18 only)

It is the intention of the Ventura Regional Sanitation District to meet in closed session to consider the following item:

18. CLOSED SESSION – CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(GOV. CODE SECTION 54956.8)

Real Property: 2150 Victoria Avenue, Oxnard, CA
Agency Negotiators: Eric Zetz, James Torrez, and Edward Pettit
Negotiating Party: HealthRIGHT 360 by and through attorney Karen M.
Tiedemann, Goldfarb & Lippman LLP

ADJOURNMENT: Adjourn to Regular Meeting to be held June 18, 2026, 8:30 a.m. at the Ventura Regional Sanitation District office.