

VENTURA REGIONAL SANITATION DISTRICT
Minutes of the Regular Meeting of July 16, 2026
4105 W. Gonzales Road, Oxnard, California

A G E N D A

1. Call Meeting to Order, Roll Call: The Chair Villaseñor called the meeting to order at 8:30 A.M. The Clerk of the Board called the roll. The following Board Members were present:

Jim Acosta, Special Districts
Leslie Cornejo, City of Santa Paula
Doug Halter, City of Ventura
Kevin Kildee, City of Camarillo (arrived at 8:32)
Kim Mang, City of Ojai
Martha McQueen-Legohn, City of Port Hueneme
David Newman, City of Thousand Oaks
Bert Perello, City of Oxnard
Christina Villaseñor, City of Fillmore

Absent: None

Staff Present: Eric Zetz, General Manager, Robert Kwong, Legal Counsel, Tina Rivera, Director of Finance/Administrative Services, James Torrez, Director of Operations, Edward Petitt, Environmental Compliance Officer, Dustin Dincau, Senior Heavy Equipment Operator (arrived at 8:45am) and Mayra Rodriguez, Clerk of the Board

2. Pledge of Allegiance: The pledge was led by Director Acosta.

3. Agenda Review:

Eric Zetz, General Manager requested that the Board take a moment of silence for Andy Ortega, Assistant Fire Chief for the Ventura County Fire and Mr. Jordan Laby, Ventura County Inventor and Philanthropist.

It was moved by Director Perello, seconded by Director Acosta, to approve Agenda Review as presented.

ROLL CALL VOTE: Motion carried 9-0 (FOR: Acosta, Cornejo, Halter, Kildee, Mang, McQueen-Legohn, Newman, Perello, and Villaseñor; AGAINST: None)

4. Public Comment:

None.

PRESENTATION (Item 5 only)

5. Certificate of Appreciation Presented to Peter Chartier, Water Wastewater Operations Superintendent, on his Retirement after thirty-two years of service to VRSD.

Chair Villaseñor presented the Certificate of Appreciation to Mr. Chartier, and the Board thanked him for his thirty-two years of Service to VRSD.

Eric Zetz, General Manager, James Torrez, Director of Operations, and Tina Rivera, Director of Finance/Administrative Services, expressed their appreciation for the years of service Mr. Chartier provided.

CONSENT AGENDA (Item 6 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

6. Approval of Minutes: June 4, 2026, Regular Meeting

It was moved by Director Kildee, seconded by Director Cornejo, to Approve the June 4, 2026, Regular Minutes.

ROLL CALL VOTE: Motion carried 9-0 (FOR: Acosta, Cornejo, Halter, Kildee, Mang, McQueen-Legohn, Newman, Perello, and Villaseñor; AGAINST: None)

REGULAR AGENDA (Items 7 through 9)

7. Approve, and Authorize The Board Chairperson to Sign, Amendment No. 2 to Extend Time for VRSD Contract No. 24-017-1 with Vestis Uniform and Supply for Uniform and Related Product Supply Services Extending the Contract Term to June 30, 2029.

James Torrez, Director of Operations, presented the staff report.

It was moved by Director Halter, seconded by Director Kildee, to Approve, and Authorize the Board Chairperson to sign proposed time extension Amendment No. 2 to VRSD Contract No. 24-017-1 with Vestis Uniform and Supply for uniform and related product supply services at the District's field operating locations extending the contract term to June 30, 2029.

ROLL CALL VOTE: Motion carried 9-0 (FOR: Acosta, Cornejo, Halter, Kildee, Mang, McQueen-Legohn, Newman, Perello, and Villaseñor; AGAINST: None)

8. Approval of The Purchase of One Enviro-Cover Deployer Model 800 in the Amount of Three Hundred Twenty-One Thousand Seven Hundred Fifty Dollars (\$321,750.00) and a Sitech Pacific Trimble GPS Compaction Control System for the Toland Road Landfill Caterpillar 836 Compactor in the Amount of Fifty-Seven Thousand Two Hundred Twelve Dollars and Fifty-One Cents (\$57,212.51).

James Torrez, Director of Operations, presented the staff report to the board. Also, provided a printer Letter addressing to the Board a Sole-Source Procurement Justification- EnviroCover ADC System and Trimble Machine Control System.

It was moved by Director Newman, seconded by Director McQueen-Legohn, to A. Approve and authorize staff to make the recommended adjustments to the FY 2026/2027 Budget, and B. Direct Staff to utilize the Operating Reserve and if necessary, the Board committed Toland Road Landfill Closure/Post Closure funds to ensure sufficient funding is available for Board approved items through FY 2026/2027.

ROLL CALL VOTE: Motion carried 9-0 (FOR: Acosta, Cornejo, Halter, Kildee, Mang, McQueen-Legohn, Newman, Perello, and Villaseñor; AGAINST: None)

9. Receive and File an Update on The Airspace Utilization Factor (AUF) for the Toland Landfill for the Period Between December 2025 through May 2026.

Edward Pettit, Environmental Compliance Office, presented information to the Board and responded to questions from Board members.

Cris Dragomir, Dragomir Designs LLC (consultant), answered questions from Board members.

It was moved by Director Acosta, seconded by Director Perello to Receive and file, The Airspace Utilization Factor (AUF) for the Toland Landfill for the period between December 2025 through May 2026

ROLL CALL VOTE: Motion carried 9-0 (FOR: Acosta, Cornejo, Halter, Kildee, Mang, McQueen-Legohn, Newman, Perello, and Villaseñor; AGAINST: None)

INFORMATION ITEMS (Items 10 through 12)

It is recommended that the Board receive and file the following:

10. Disbursement Report: May/June 2026
11. Investment Report: May/June 2026
12. Future Meetings, Seminars and Conferences

- No Regular Meetings Scheduled for August

- September 1, 2026, 8:30 a.m. - Personnel and Finance Committee, District Office
- September 3, 2026, 8:30 a.m.- Regular Board Meeting, District Office
- September 17, 2026, 8:30 a.m.- Regular Board Meeting, District Office
- October 1, 2026, 8:30 a.m.- Regular Board Meeting, District Office
- October 6, 2026, 8:30 a.m. - Personnel and Finance Committee, District Office
- October 15, 2026, 8:30 a.m.- Regular Board Meeting, District Office
- November 3, 2026, 8:30 a.m.- Regular Board Meeting, District Office
- November 5, 2026, 8:30 a.m. - Personnel and Finance Committee, District Office
- November 19, 2026, 8:30 a.m.- Regular Board Meeting, District Office
- December 1, 2026, 8:30 a.m. - Personnel and Finance Committee, District Office
- December 3, 2026, 8:30 a.m.- Regular Board Meeting, District Office
- December 17, 2026, 8:30 a.m.- Regular Board Meeting, District Office

It was moved by Director Kildee, seconded by Director Newman, to receive and file Information Items.

ROLL CALL VOTE: Motion carried 9-0 (FOR: Acosta, Cornejo, Halter, Kildee, Mang, McQueen-Legohn, Newman, Perello, and Villaseñor; AGAINST: None)

ORAL REPORTS (Items 13 through 16)

It is recommended that the Board receive and file the following:

13. Regulatory Compliance Report: None
14. Committee Reports: None
15. Board Member Comments and Future Agenda Items:

Director Newman shared photos of he took of a former landfill in Louisville, Kentucky, while attending the National League of Cities Energy, Environment, and Natural Resources Committee he serves.

16. General Manager Comments

Eric Zetz, General Manager, provided the following updates:

- The District will be issuing a Request for Proposals (RFP) for IT Services.
- Staff are working on renewing the Santa Paula agreement.
- The Feasibility Study is currently in process.
- The Finance Department continues to work with the Auditors.
- Management is scheduled to meet with EJ Harrison and Sons next week.
- Mr. Zetz noted that he will be out on vacation August 10 – 20, 2026.

It was moved by Director Newman, seconded by Director Perello, to receive and file Oral Reports.

ROLL CALL VOTE: Motion carried 9-0 (FOR: Acosta, Cornejo, Halter, Kildee, Mang, McQueen-Legohn, Newman, Perello, and Villaseñor; AGAINST: None)

CLOSED SESSION (Item 17 only)

It is the intention of the Ventura Regional Sanitation District to meet in closed session to consider the following item:

17. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL -- EXISTING LITIGATION (Government Code Section 54956.9, subdivision (d)(1))

Bolthouse Land Company, LLC et al. v. All Persons Claiming a Right to Extract or Store Groundwater in the Cuyama Valley Groundwater Basin (No. 3-013), et al., Los Angeles County Superior Court, Case No. BCV-21-101927

The Board convened to closed session at 9:40 a.m. And adjourned out of Closed session at 10:45 a.m. Chair Villaseñor reported the VRSD Board Authorized General Manager to allocate forty-thousand dollars for legal fees for Cuyama Valley Groundwater Basin case.

ADJOURNMENT: Adjourn to Regular Meeting to be held September 3, 2026, 8:30 a.m. at the Ventura Regional Sanitation District office.

Prepared by:

Approved:

Mayra Rodriguez
Clerk of the Board

Christina Villaseñor, Chairperson
Ventura Regional Sanitation District