VENTURA REGIONAL SANITATION DISTRICT
Minutes of the Regular Meeting of September 17, 2026
4105 W. Gonzales Road, Oxnard, California

A G E N D A

1. Call Meeting to Order, Roll Call: The Chair Villaseñor called the meeting to order at 8:31 A.M. The Clerk of the Board called the roll. The following Board Members were present:

   Jim Acosta, Special Districts
   Leslie Cornejo, City of Santa Paula
   Doug Halter, City of Ventura (arrived at 8:46am)
   Kevin Kildee, City of Camarillo
   Kim Mang, City of Ojai
   Martha McQueen-Legohn, City of Port Hueneme
   Bert Perello, City of Oxnard
   Christina Villaseñor, City of Fillmore

   Absent: David Newman, City of Thousand Oaks

   Staff Present: Eric Zetz, General Manager, Robert Kwong, Legal Counsel, Tina Rivera, Director of Finance/Administrative Services, James Torrez, Director of Operations, Edward Petitt, Environmental Compliance Officer, Dustin Dincau, Senior Heavy Equipment Operator, and Mayra Rodriguez, Clerk of the Board.

2. Pledge of Allegiance: The pledge was led by Director Mang.

3. Agenda Review:

   None.

   It was moved by Director Perello, seconded by Director Acosta*,* to approve Agenda Review as requested.

   ROLL CALL VOTE: Motion carried 7-0(FOR: Acosta, Cornejo, Kildee, Mang, McQueen-Legohn, Perello, and Villaseñor; AGAINST: None).

4. Public Comment:

   None.

CONSENT AGENDA (Item 5 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

5. Approval of Minutes: September 3, 2026, Regular Meeting.

It was moved by Director Kildee, seconded by Director McQueen-Legohn, to Approve the September 3, 2026, Regular Minutes.

ROLL CALL VOTE: Motion carried 7-0 (FOR: Acosta, Cornejo, Kildee, Mang, McQueen-Legohn, Perello, and Villaseñor; AGAINST: None).

REGULAR AGENDA (Item 6 Only)

6. Authorize the Purchase of Two (2) Forty (40) Horsepower Air Compressors, Together with First Annual Preventive Maintenance Service on both New Compressors; In the Amount of Eighty-Thousand, Two Hundred, Sixty-Nine Dollars and Eleven Cents ($80,269.11); Plus Applicable Tax(es) and/or Delivery Fee(s) for the Toland Road Landfill Gas Collection and Destruction System.

James Torrez, Director of Operations, presented the staff report to the Board.

It was moved by Director Kildee, seconded by Director Perello, to A. Approve and Authorize the purchase of two (2) forty (40) horsepower (HP) air compressors, together with first annual preventive maintenance service on both new compressors, in the amount of eighty-thousand, two hundred, sixty-nine dollars and eleven cents ($80,269.11); for the Toland Road Landfill gas collection, destruction, dewatering, and safety shutoff systems and B. Approve and Affirm the informal bid/negotiated procurement process utilized in accordance with Section 302 of Board Resolution No. 89-13 for the procurement of the two (2) forty (40) horsepower (HP) air compressors.

ROLL CALL VOTE: Motion carried 7-0 (FOR: Acosta, Cornejo, Kildee, Mang, McQueen-Legohn, Perello, and Villaseñor; AGAINST: None).

INFORMATION ITEMS (Items 7 through 10)
It is recommended that the Board receive and file the following:

7. Disbursement Report: None

8. Investment Report: None

9. Financial Report: None

10. Future Meetings:

- October 1, 2026 8:30 a.m.- Regular Board Meeting, District Office
- October 6, 2026 8:30 a.m. - Personnel and Finance Committee, District Office
- October 15, 2026 8:30 a.m.- Regular Board Meeting, District Office

- November 3, 2026 8:30 a.m.- Personnel and Finance Committee, District Office
- November 5, 2026 8:30 a.m. - Regular Board Meeting, District Office
- November 19, 2026 8:30 a.m.- Regular Board Meeting, District Office
- December 1, 2026 8:30 a.m. - Personnel and Finance Committee, District Office
- December 3, 2026 8:30 a.m.- Regular Board Meeting, District Office
- December 17, 2026 8:30 a.m.- Regular Board Meeting, District Office

It was moved by Director Perello, seconded by Director Kildee, to receive and file Information Items.

ROLL CALL VOTE: Motion carried 7-0 (FOR: Acosta, Cornejo, Kildee, Mang, McQueen-Legohn, Perello, and Villaseñor; AGAINST: None).

ORAL REPORTS (Items 11 through 14)
It is recommended that the Board receive and file the following:

11. Regulatory Compliance Report: None

12. Committee Reports: None

13. Board Member Comments and Future Agenda Items:

None

14. General Manager Comments

Eric Zetz, General Manager, provided the following updates:

- An air pollution permit has been issued for Tierra Rejada.
- Saticoy Sanitary District experienced a break-in on September 1, 2026. A report was filed with the Ventura Police Department under Police Report No. 26-115051.
- The District is currently reviewing twelve (12) proposals received in response to the Request for Proposals (RFP) for IT Services.
- The RFP for the Landfill Gas Utilization Project at the Toland Landfill is due today, September 17, 2026, by 2:00 p.m.

It was moved by Director Perello, *seconded by Director Acosta*, to receive and file Oral Reports.

ROLL CALL VOTE: Motion carried 7-0 (FOR: Acosta, Cornejo, Kildee, Mang, McQueen-Legohn, Perello, and Villaseñor; AGAINST: None).

CLOSED SESSION (Item 15 only)

It is the intention of the Ventura Regional Sanitation District to meet in closed session to consider the following item:

15. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GOV. CODE § 54957)
TITLE: GENERAL MANAGER.

The Board convened to Closed Session at 8:45 a.m. And adjourned out of Closed Session at 9:45 a.m. There was no Closed Session report since there was no reportable action taken on the Closed Session matters.

ADJOURNMENT: Adjourn to Regular Meeting to be held October 1, 2026, 8:30 a.m. at the Ventura Regional Sanitation District office.

Prepared by:

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Mayra Rodriguez
Clerk of the Board

Approved:

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Christina Villaseñor, Chairperson
Ventura Regional Sanitation District